



#### PROJECT OFFICER – HANOI BASED

- Assist Project Manager to manage FHF program activities of 2 – 3 project provinces in the North of Vietnam
- Busy and dynamic team environment
- Full-time position based in Ha Noi city, Vietnam

Come and join our international development organisation where we are ensuring that the vision of Fred Hollows lives on. We are working to eradicate avoidable blindness by 2020, and are committed to working with partners to bring about change that is sustainable and reaches even the most vulnerable communities.

The Fred Hollows Foundation in Vietnam is the country's leading eye care NGO. We support the goals of VISION 2020 to eradicate avoidable blindness by 2020, and are committed to working with partners to bring about change that is sustainable and reaches even the most vulnerable communities.

Reporting to the Project Manager, the Project Officer will manage the implementation of project activities in project sites are well coordinated and managed to ensure strongest progress towards the project goal and objectives, and most efficient use of resources.

To be successful in this role, you will have a proven track record in program development, management and implementation, especially experience working for an international development, government or community based organisation. You will possess strong verbal and written communication skills. In addition, you should be organized, motivated and work well alone as well as with a team

Fluency in written and spoken English as well as the ability to travel domestically and internationally will also be essential.

For the detailed job description, please download the job description at <http://hollows.org.vn/site/career/view/id/669>

Applications can be made via [htruong@hollows.org](mailto:htruong@hollows.org) and should include a resume and covering letter addressing all areas expressed in the 'experience, skills & attributes' section of the JD. Alternatively for a confidential discussion please contact Truong To Huong, on +84 914.460.760 or via email at [htruong@hollows.org](mailto:htruong@hollows.org)

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**Closing Date for Applications: at 17:00 on 20 April 2014**

Only shortlisted candidates will be invited for interview.