

TERM OF REFERENCE
RECRUITMENT OF A CONSULTANT WORKING FULL-TIME ON CARE & TREATMENT FOR
HIV/AIDS IN VIETNAM

1. Background information

The USAID Sustainable Management of the HIV/AIDS Response and Transition to Technical Assistance Project – or “SMART TA” – is a five-year initiative managed by FHI 360. SMART TA aims to strengthen technical capacity and promote country ownership of the HIV response by building enduring TA institutions.

Vietnam Administration of HIV/AIDS Control (VAAC) has a function to support Minister of Health in all HIV/AIDS activities nationwide, and is responsible for managing and coordinating the HIV/AIDS Care and Treatment programs in particular. Therefore, this TOR is for recruiting a qualified national consultant to assist SMART TA to support VAAC in daily basis to operationalize and institutionalize the HIV/AIDS Care and Treatment technically related programs. The program details will be described below.

2. Scope of works

The qualified consultant will do the following tasks:

- Provide technical support and coordination for the implementation of the decentralization of ARV dispensing in selected provinces
- Provide support and coordination for the implementation and TA provision of HIV/AIDS care and treatment services in prisons, as well as PMTCT B+
- Provide support and coordination for the TB/HIV program including strengthen the TB/HIV linkage and C&T; development of the technical materials and organization of clinical and technical trainings as needed
- Provide support and coordination for upgrading the e-library focusing on the HIV care and treatment components in the VAAC website
- Provide support for the implementation of the study on completion of C&T cascade in Vietnam
- Support the development of the framework for incorporation of SMART TA monitoring into HIVQUAL Framework and support expansion and implementation of HIVQUAL program to all SMART TA supported sites.

3. Deliverables

- ARV decentralization model is well coordinated and implemented in the selected provinces
- Well coordination of prison TA in 23 prisons and PMTCT B+ in Lao Cai and Nghe An provinces

- Well coordination of development of technical documents (SOPs, training materials, ect) and strengthen TB/HIV C&T and linkage
- HIV Care and treatment e-library upgrading in VAAC website is well coordinated
- The study on completion of C&T cascade in Vietnam completed and nationally disseminated
- The framework for incorporation of SMART TA monitoring into HIVQUAL Framework is developed

4. *Period of performance and workplace*

The consultant will be based at VAAC's office (Hanoi), working from November 2014 to September 2015

5. *Qualification requirement*

- Nationality: Vietnam
- Language: English at fluent level
- Education: MD or BPH (MPH is preferred)
- Experience and skills:
 - At least 5 years working in health system at provincial or national level
 - Priority for whom well understands the HIV/AIDS program, especially HIV/AIDS care and treatment in Vietnam
 - Able to work independently

Please send detailed curriculum vitae with letter of application in English
by **November 20, 2014** to:

Human Resources Section, FHI 360 Vietnam
7th Floor, Hanoi Tourist Building, No. 18 Ly Thuong Kiet, Hoan Kiem Hanoi, Vietnam
Email: Vietnam.recruitment@fhi360.org

Please specify the position you are applying for in your application.
Only shortlisted candidates will be contacted for interviews