



Norwegian People's Aid (NPA) Vietnam would like to invite qualified and experienced consultants to make a proposal for NPA Vietnam Development Program final evaluation. Detailed TOR below:

Term of Reference

Final Evaluation – Development Program

1. Background

NPA Vietnam has implemented a development program under the 2012-15 global cooperation framework with NORAD. In the context of Vietnam, NPA identified that the program focuses on i) Natural Resource Management and ii) promotion of CSO role in policy advocacy. The program aims to reach the goal that civil society organizations and groups influence public policies and programs to improve responsiveness and reduce inequalities.

Since 2012, NPA supported VNGOs to carry out projects related to forestland rights, Lesbian Gay Bisexual and Transgender (LGBT) rights, minority rights in general, and promotion of the Extraction Industry Transparency Initiative (EITI). The programme is funded by NORAD, with ca. NOK 2m p. year through the Multi-Annual Cooperation Agreement between NORAD and NPA

2. Scope

Plans and Results of the NORAD funded Programme for the period 2012-15 (hereinafter referred as 'Programme')

3. Objectives

Evaluate the results achieved by the Programme, and in particular:

- 1) Results in comparison with the expected results of the NPA-Vietnam Multi-Year Plan
- 2) Relevance of the Programme to the current context in Vietnam
- 3) Relevance of the Partners to the current context in Vietnam
- 4) NPA value added to the partners in addition to financial support in comparison to allocated resources.

4. Main questions to be answered

- To what extent has the Programme achieved the planned results?
- Have the Partners integrated the support from NPA to develop their organisation and activities?
- Are the sectors covered by partners and their activities responding to the current social and economic challenges in Vietnam?
- What is the role of NPA Vietnam towards the partners? (in addition to financial and administrative relations)

5. Evaluation Methodologies

The consultant will design a clear methodology based on the following concepts:

- 1) Centrality of partners plans and activities. The NPA inputs will be assessed according to the added value and the support provided to NPA to the partners objectives and results.

- 2) Information should be collected from all stakeholders: NPA HO, NPA VN Office, Partners, and eventually from Partners counterparts (p. ex. relevant public authorities, media, other INGOs /International Institutions).
- 3) Information will be collected through three main methodologies:
 - a) Desk study of NPA and partners relevant documents (i.e. strategy, plans, reports)
 - b) Interviews to stakeholders (as in concept 2 above)
 - c) Selected field visits

6. Evaluation Team

To be defined

7. Budget

8. Timeline:

- The evaluation is expected to start in week, 2 January 2016.
- The first draft report must be submitted to NPA by first week of February 2016
- The final report must be available by end of February 2016

Activities	Number of days
Literature review	2
Design of data collection tools	2
Interview with NPA staffs/partners	3
Travel to project locations	4
Data analysis and writing	5
Finalization of the report	2
Total	18

9. Qualification of Consultant:

- Well experienced working in INGOs and VNGOs.
- Expertise in designing, implementing and managing development projects.
- Expertise in project evaluation.
- Profound understanding on government system and civil society in Vietnam.

10. Contact person

Interested consultants are requested to submit their proposal to NPA latest by 30 October 2015.
For further information and documents supporting your proposal writing, please contact to:

Hoang Thi Xuan Diem,
Email: dpo.vietnam@npaid.org
Tel: 04 37264912
Cellphone: 0914322427