

Country Program Manager - Vietnam

PCS seeks an experienced individual to join our consulting team, specifically to manage two different programs: 1/ small business capacity building and 2/ cyber wellness. These programs will be developed and delivered on behalf of our client, Facebook. The role will be based in Hanoi, Vietnam.

PCS is a purpose-driven, boutique consulting firm creating cross-sector partnerships, shared value and government engagement programs that have a measurable, positive impact on communities, customers, employees and shareholders. We have an interdisciplinary team of strategists, program managers and marketing communications consultants and offer advisory services all the way through to total project management. We combine deep functional as well as broad industry experience. We are passionate about creating real value through excellent partnership and government engagement strategies and programs.

The successful candidate will have deep knowledge of program management and execution, and experience in developing and / or delivering capacity building or training initiatives. Non-profit or cross-sector partnership development and management experience is beneficial. The candidate's skill-set should include the ability to work remotely and very independently, with cross-functional teams in different countries in Asia Pacific.

The candidate will need to combine strategic-thinking and a hands-on approach to successfully execute on high-impact, scalable ideas, programs and events.

This position is a full-time, 12-month contract based in Hanoi, reporting to a regional manager in Singapore. Travel across Vietnam and some overseas travel within Asia Pacific will be required.

Responsibilities

- Support the program partner development process and manage partnerships and commitments once established;
- Coordinate with partners to create event strategy efficiently achieving projects objectives and provide oversight for events run by external partners;
- Ensure monitoring and evaluation processes are effective and partners are reporting against their commitments;
- Be the key point of contact for the Master Trainers at the country level;
- Work closely with PCS Senior Associates and Facebook public policy colleagues on Vietnam government engagement;
- Manage process to identify stories and case studies of small businesses;
- Contribute to proof points and articulating policy positions to external communities and networks;

- May deliver some public presentations and training during the events;
- Other duties as identified for small business training and cyber wellness initiatives in Vietnam.

Requirements and Attributes

- Bachelor's degree or equivalent, Master's degree a bonus
- 4-6 years of experience in program development and management, partnership development and management
- Comfortable with a fast-paced environment, demonstrate initiative and the ability to flourish amidst ambiguity
- Good cross-functional and project management skills with the ability to influence stakeholders across all levels of the organization
- Outstanding communication skills with excellent attention to detail
- Experience in working with government departments or on government programs a benefit
- Experience conducting stakeholder mapping and government engagement a benefit
- You are a self-starter, team player, enthusiastic with high energy and a real "can-do" attitude
- You are a proficient IT user (Microsoft Office and Facebook) and are open to learning new applications as needed
- You want to make the world a better place, and want to work on issues that address social and economic issues
- Native Vietnamese speaker, with strong English language skills essential

If you are interested in this position, please send your CV and contact details to Linda Tauvel at linda@pearlconsultingservices.com.

For more info about PCS, visit our website: www.pearlconsultingservices.com.