

## Australia–Asia Program to Combat Trafficking in Persons

### Trafficking in Persons Adviser – Vietnam

#### Terms of Reference

#### Position Trafficking in Persons Adviser - Vietnam

#### Type & Duration

#### Locally engaged

#### Full-time

(1-year contract with a 60-day probationary period).

#### Location

**Hanoi** with regular international and domestic travel as required.

#### Reports to

This position will report to the Country Program Coordinator - Vietnam.

Qualified Vietnam national candidates are encouraged to apply.

The **Australia–Asia Program to Combat Trafficking in Persons (AAPTIP)** is a five-year (2013–2018) AU\$50million initiative of the Australian aid program that aims to reduce the incentives and opportunities for trafficking of persons in the Association of South East Asia Nations (ASEAN) region. AAPTIP builds on the experience and established partnerships developed through a sustained development assistance engagement since 2003 and focuses on the prosecution pillar of anti-trafficking.

AAPTIP operates at both the regional and national levels and provides support to the Association of South East Asian Nations (ASEAN) by working with the ASEAN Secretariat (ASEC) and ASEAN Sectoral Bodies. AAPTIP also works directly with ASEAN Member States themselves, with country programs in Indonesia, Thailand, Myanmar, Cambodia, Lao PDR, Vietnam and the Philippines.

AAPTIP will strengthen the criminal justice response to human trafficking by helping improve:

- Investigations of transnational labour trafficking;
- Prosecutions of exploiters;
- Fair and timely adjudication of trafficking in persons cases; and
- Cooperation between regional bodies and leadership on human trafficking.

With the *'ASEAN Convention of Trafficking in Persons, Especially Women and Children'* (ACTIP) entering into force in March 2017 and associated activities increasing, AAPTIP seeks to provide extensive support for those implementation efforts.

#### Summary of Role

The primary role of the 'Trafficking in Persons Adviser – Vietnam' is to support the implementation of AAPTIP in Vietnam in line with national priorities and regional developments. This will require the Trafficking in Persons Adviser - Vietnam to work closely with the Country Program Coordinator, and others in the AAPTIP team including senior advisers to implement key project activities related to the criminal justice response to trafficking in persons cases in an ethical and effective manner. The role will involve providing technical assistance to national counterparts and the AAPTIP team to support delivery of AAPTIP Program in Vietnam.

#### Specific Duties

Under the supervision of the Country Program Coordinator, the *'Trafficking in Persons Adviser – Vietnam'* will:

- Develop and maintain excellent working relationships with officials from the Vietnamese counterpart agencies based on mutual accountability and respect;
- Ensure excellent two-way communication between AAPTIP and Vietnam stakeholders to promote collaboration on TIP;

- Keep abreast with national and regional developments in the TIP sector and provide feedback to the Country Program Coordinator and Management Team to develop and adjust the activities in line with government and AAPTIP priorities;
- Compile and draft background information, training materials, case studies and work effectively with counterparts in developing and finalization of technical guidelines and training materials in relation to trafficking using participatory methods;
- Provide logistical support and technical inputs, suggestions and recommendations to the counterparts to implement the specific activities;
- Organise and facilitate technical meetings and workshops;
- Ensure compliance with DFAT core policies, including but not limited to Disability and Child Protection Policy; and
- Other duties as directed by the Country Program Coordinator.

#### **Core Competence Required**

- A good understanding of the laws, policies and issues that relate to trafficking in persons in Vietnam;
- Good presentation skills; Ability to deliver training and facilitate workshops;
- Strong interpersonal abilities with highly effective negotiation and advocacy skills as well as excellent proficiency in written and oral English language;
- Ability to provide reliable inputs to management and counterparts;
- Ability to effectively liaise with the key stakeholders in Vietnam;
- Demonstrated understanding and appreciation of gender and human rights issues; and
- Competent information technology skills.

#### **Qualifications and experience**

- University degree in law or equivalent. A qualification or intensive experience in the criminal justice field or international development is highly desirable.
- Demonstrated experience working in the counter-trafficking in persons sector in Vietnam or another region is preferred. Experience in supporting the justice sector will be highly valued.
- Experience in development of document and interactive training materials.
- Experience working for, or collaborating with, government and international agencies will be highly valued.

#### **Position Status**

This is a locally engaged position.

### How to Apply

To apply for this position please email applications that address the Core Competencies and a current CV, quoting “TIP Adviser - Vietnam” in the subject title, to the Recruitment Manager at [recruitment@aaptip.org](mailto:recruitment@aaptip.org). Please also provide two professional referees. Only shortlisted candidates will be contacted for an interview.

Cardno is an equal opportunity employer and is committed to Child Protection in all fields. Successful applicants may be required to provide a police clearance certificate.

Closing date for applications is **12 November 2017**.