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TERM OF REFERENCE

Consultancy to provide coaching to core teachers' trainers on application of teaching vietnamese as second language for ethnic minority children in preschool and primary schools in mountainous and ethnic minority areas of Lai Chau and Kon Tum provinces JNO ECCD Project (Year 3 / VNM100445)

1 BACKGROUND

1.1 Project Overview

With financial support from Ministry of Foreign Affairs of Japan, Plan International Vietnam is implementing the project “**Quality Pre-Primary and Primary Education for Ethnic Minority Students in North and Central region**” for the period of October 2016 – September 2019 under the CSP IV, education program.

The project outcomes are identified as follows:

- To enhance and stimulate child-friendly environment at preschool and primary school for young ethnic minority children, including transition from mother tongue learning to Vietnamese as the language of instruction at early primary classes (Grade 1 and Grade 2).
- To improve capacity of teachers and school managers to develop adapted materials, and utilize teaching methodologies relevant to preschool and early primary school students.

The project is implemented in 9 communes of 2 districts of Lai Chau and Kontum provinces:

Lai Chau		Kontum	
Sin Ho district		Konplong district	
Ta Phin	Lang Mo	Mang Canh	Hieu
Ta Ngao	Ma Quai	Mang But	Dak Tang
		Dak Ring	
4 preschools and 4 primary schools		6 preschools and 6 primary schools	

1.2 Overview of teaching Vietnamese as second language for ethnic minority students.

Recognizing that Vietnamese language is the second language for most ethnic children, Plan International has supported second language teaching techniques to teachers through a number of trainings in different levels. By applying these teaching

methods, ethnic minority children's acquisition of Vietnamese language has been improved significantly.

In 2 first years of the project, trainings on methodologies of teaching Vietnamese for EM children as basic foundation and application in the lessons have been delivered to CTT and class teachers of preschool and primary schools in project areas.

To promote teachers' practical application of these methodologies, , in year 3, the project plans to provide technical coaching to preschool and primary school teachers in project areas.

2. AIMS OF THE CONSULTANCY

Plan International Vietnam is seeking a consultant individual/or team who provides technical coaching to class teachers at preschool and primary schools in Sin Ho and Konplong districts with the following expected results :

- Provided coaching to CTT, school managers and teachers in preschools.
 - CTT, school managers and class teachers are able to identify what have been done well and what need to improve in applying methodologies of teaching Vietnamese for EM children.
 - CTT, school managers and preschool teachers can be able to develop action plans of improvement.
- Provided coaching to CTT, school managers and teachers in primary schools.
 - CTT, school managers and class teachers are able to identify what have been done well and what need to improve in applying methodologies of teaching Vietnamese for EM children.
 - CTT, school managers and preschool teachers can be able to develop action plans of improvement. A report that provides evidence based recommendations to the project to consider for the next steps

3. DURATION AND SCOPE OF WORK

This consultancy will last from 15th February 2019 to 30th June 2019. The following is proposed activities and estimated working days for coaching activities.

#	Proposed activities	Estimated working days
1.	Coaching in preschools in Sin Ho and Konplong districts	9
	<ul style="list-style-type: none">• To provide technical coaching to CTT, school managers and preschool teachers: 3 preschools/ 1 district x 2 districts x 1 working day• Sharing feedback and support BOET to develop plan of action to improve the gaps	<div>6</div> <div>2</div>

	1 day/ district x 2 districts <ul style="list-style-type: none"> Writing report: 0.5 day/ district x 2 districts 	1
2	Coaching in primary schools in Sin Ho and Konplong districts	9
	<ul style="list-style-type: none"> To provide technical coaching to CTT, school managers and primary school teachers: 3 primary schools/ 1 district x 2 districts x 1 working day Sharing feedback and support BOET to develop plan of action to improve the gaps 1 day/ district x 2 districts Writing report: 0.5 day/ district x 2 districts 	6 2 1
	Total working days for coaching visits in preschools and primary schools	18

This is tentative estimate only and will depend on the agreement between the Plan International Vietnam and the consultant team.

4. REQUIREMENTS FOR CONSULTANT

4.1 Technical expertise

The consultant/ consultant team must have the following expertise:

For coaching in preschools

- Sound understanding of preschool education curriculum and 5 year old child language development standards in Vietnam, especially in the ethnic minority areas
- Strong and practical experiences on adaptation of national preschool education curriculum into local context.
- Strong and practical experiences on active learning methods and skills
- Strong and practical knowledge and experiences on teaching Vietnamese as second language for ethnic minority children.
- Strong and practical experiences in skill based training and coaching.
- Knowledge on child rights and child right based approach.

For coaching in primary schools

- Sound understanding of primary school education curriculum in Vietnam, especially in the ethnic minority areas
- Strong and practical experiences on adaptation of national primary education curriculum to local context.

- Strong and practical experiences on active learning methods and skills in primary school education.
- Strong and practical knowledge and experiences on teaching Vietnamese as second language for ethnic minority children.
- Strong and practical experiences in skill based training and coaching .
- Knowledge on child rights and child right based approach.

4.2 Submit proposal

We accept a proposal from consultant for a coaching activity in preschool and primary school separately or for a package of both coaching in preschool and primary schools .

The consultant team has to submit papers which clearly describe:

- Consultant's related technical expertise and training / coaching experiences .
- A short proposal on how the coaching is delivered to CTTs, school managers and school teachers so they can be able to apply teaching Vietnamese as 2nd language methods while working with ethnic minority children. Technical assistance to school managers, school teachers, CTTs, BOET developing follow-up action-plan is also included in this proposal.

Costs:

- Estimated total working days
- Estimated rate and costs for this consultancy package (including PIT/VAT)

Human resources:

- Consultant's CV
- Any material/document as reference related to this task assignment

4.3 Expected deliverables

- Material to be provided to class teachers, school managers, CTTs, BOETs.
- Coaching visits should be conducted as agreed schedule/timeline
- Coaching visit report should be submitted to Plan 7 working days after the training completed as the latest

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