



Project Manager, Inclusive Market Systems Development, based in Hanoi

HELNETAS, an International Non-Government Organization, supports the efforts of disadvantaged people and communities to determine the course of their own lives, thereby helping them to help themselves. HELNETAS promotes fair access to essential resources and protect social, economic, political, environmental and cultural rights.

HELNETAS Vietnam is looking for a Vietnamese citizen to take on an exciting new role as Project Manager, Inclusive Market Systems Development. As part of the HELNETAS Vietnam team, the manager will lead a project contributing to sustainable and inclusive economic growth. As a senior member of the HELNETAS Vietnam country program, the manager will also contribute his/her knowledge, experience and commitment to inclusiveness and sustainability to the Vietnam program and related economic development projects. The preferred starting date for the position is April or May, 2019.

DUTIES & RESPONSIBILITIES

- Build and lead a team of development professionals committed to creating inclusive, sustainable economic opportunities for disadvantaged women and men in Vietnam.
- Represent the project and HELNETAS Vietnam as an organization, while building strong relationships with partners, government, donors and related HELNETAS economic development projects.
- Develop and guide processes to assist project partners to create and apply economically, ecologically and socially sustainable business models, policies and strategies.
- Manage all budgeting, planning and reporting processes for the project team, in line with HELNETAS Vietnam regulations and donor requirements.
- Ensure that effective monitoring and evaluation (M&E) leads to critical review of project progress and continuous improvement of project implementation through adaptive management.
- Actively communicate and share learning within the project team, the HELNETAS Vietnam country program, and with other interested organizations.
- Promote HELNETAS' vision, mission and values in our work and relationships with colleagues, partners and stakeholders.

REQUIRED QUALIFICATIONS:

- Master's degree in International Development, Agricultural Economics, Business Administration, Gender Studies or another related field
- Seven or more years of experience, including at least two years of management experience, in international development, business consulting, civil society or private business.
- Experience working on gender and social equity issues, with a commitment to instigate positive change
- A creative and personable team player, able to work collaboratively with colleagues to identify and analyse problems and propose innovative solutions
- Excellent spoken and written Vietnamese and English, with knowledge of French, German or Vietnamese minority languages an advantage
- Good command of MS Office suite, knowledge of Access or Web design would be an advantage

Interested candidates should send applications (CV plus motivation letters and copies of diplomas) to Helvetas.vietnam@helvetas.org and trieu.tuanh@helvetas.org or post to HELNETAS Vietnam 298F Kim Ma Street, Hanoi by **March 28th, 2019**. Only short-listed candidates will be contacted.