

Job Advertisement: Deputy Regional Manager and Export Market Development Expert

Local: X	International:	Full time: X	Part time:	Office: X	Field:
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Job title	Deputy Regional Project Manager and Export Market Development Expert, Regional BioTrade Project in South East Asia, (Myanmar, Laos and Vietnam)
Short description	<p>HELVETAS is a Swiss and German registered not for profit development organization operational in 30 developing countries around the world including Asia, Latin America, Africa and Eastern Europe. Our vision is a just world in which all men and women determine the course of their lives in dignity and security, using environmental resources in a sustainable manner. We work in five key working areas: Rural Economy; Education and Skills Development; Water and Infrastructure; Environment and Climate Change and Governance and Peace. Our working approaches prioritize local ownership, multi-stakeholder and equitable partnerships, and downward accountability. We offer a flexible and dynamic working environment, which values innovation, initiative and learning.</p> <p>We are seeking an enthusiastic, committed, experienced and reliable <i>Deputy Regional Project Manager</i> to support project implementation teams in Myanmar, Laos and Vietnam.</p>
Location	Based in the Helvetas Vietnam Office, Hanoi, with extensive travel to project sites in Myanmar, Laos and Vietnam and occasional travel to other countries.
Duration	To August 31 st 2020, with possibility of renewal for a second four-year phase
Entry	Preferred starting date July 2019
Key Tasks	<p>The Regional Biotrade Project prioritizes high quality results through innovative, equitable and inclusive business models that respect the seven principles of Ethical Biotrade. As Deputy Regional Project Manager and Export Market Development Expert, you will:</p> <ul style="list-style-type: none"> • Support the Regional Project Manager (based in Hanoi) to steer and plan project activities • Assist country implementation teams to identify and cultivate links with international buyers and to capitalize on export promotion opportunities for sustainably sourced natural ingredients • Provide guidance and advice to help project teams support the development of effective, mutually beneficial partnerships with private companies and the public sector • Maintain relationships with key stakeholders from the public, private and non-profit sectors in Myanmar, Laos and Vietnam and internationally • Lead regional knowledge management activities and coordinate learning and exchange between project teams in Vietnam, Laos and Myanmar
Profile/ Minimum Qualification	<ul style="list-style-type: none"> • An MBA or other advanced degree in business, economics, finance or a related field • Minimum five years' experience managing a team of fifteen people or more • Excellent interpersonal, facilitation/ coaching and coordination skills • Ability to develop and maintain strong partnerships in diverse settings, ranging from rural farmer groups and micro-enterprises to sophisticated multi-national companies and high government officials • A creative, optimistic thinker with the ability and confidence to identify and seize opportunities • An effective, transparent communicator, who can adapt to multi-cultural audiences • Fluent in English and one other project language (Lao, Vietnamese, Myanmar), including the ability to write high quality letters, memos and reports for an international audience • Ability to use MS Office Suite (Word, PowerPoint, Excel), with other IT skills an advantage
Application address	<p>Via email: Helvetas.vietnam@helvetas.org Please do not send applications over 2MB</p>
Deadline	By Friday June 28th, 2019 – 5pm Vietnam time
Indication/ Remarks	Please include a motivation letter and CV. At least 3 references will be required for shortlisted candidates. Only shortlisted candidates will be contacted for interviews. Interviews will be a combination of verbal and practical exercises in English.

HELVETAS is a gender, culture, race, creed, political and religion neutral organization, promoting inclusion, diversity & tolerance, respect and fair treatment for & between all employees, partners, contributors, and community groups. Qualified **women** and **individuals of ethnic origin** are welcome to apply for this position.