



Vacancy Announcement

Position:	Program Officer
Reports to:	Law Enforcement Assistance (LEA) Manager
Location:	Ha Noi
Country Program:	Viet Nam
Team/Division:	Law Enforcement Assistance
Position Type:	Full-time
Internal liaison:	WCS Viet Nam's Managers, regional CWT team
Expected travel:	Approximately 50%

Organization Background:

The Wildlife Conservation Society (WCS) is a US non-profit, tax-exempt, private organization established in 1895 that saves wildlife and wild places by understanding critical issues, crafting science-based solutions, and taking conservation actions that benefit nature and humanity. With more than a century of experience, long-term commitments in dozens of landscapes, presence in nearly 60 nations, and experience helping to establish over 150 protected areas across the globe, WCS has amassed the biological knowledge, cultural understanding and partnerships to ensure that vibrant, wild places and wildlife thrive alongside local communities. Working with local communities and organizations, that knowledge is applied to address species, habitat and ecosystem management issues critical to improving the quality of life of poor rural people whose livelihoods depend on the direct utilization of natural resources.

WCS Viet Nam Program Overview:

WCS has been working in Viet Nam since 2006, focusing on strengthening the commitment, capacity and actions of the government of Vietnam to combat wildlife trafficking. Through support and cooperation to executive and judiciary sectors, including Ministry of Public Security, Supreme People's Court, Supreme People's Procuracy, Ministry of Justice, Ministry of Agriculture and Rural Development, and the National Assembly, it has provided and shared intelligence on criminal wildlife networks which help generate well-informed decisions in enforcement operations. WCS Viet Nam have generated a wide range of reliable data on a number of related issues on illegal wildlife trade, trained and briefed about 3,300 law enforcement officers, policy makers, journalist, researcher and managers at nation-wide in investigation and enforcement techniques, legal barriers and distributed a number of technical handbooks and guides. It has assisted central agencies to review and propose necessary changes to national legislation, criminal intelligence analysis systems, inter-agency cooperation. WCS has also facilitated Government to Government dialogue through multilateral and bi-lateral collaboration efforts, between Viet Nam and Asian, African and Latin American countries, to detect and response to illegal wildlife trade networks. Its

wildlife health expertise has been leveraged to address unregulated wildlife trade and mitigation of pandemic threats, through collaborative research, training, and policy development.

Job Summary:

The Program Officer will work as part of the Law Enforcement Assistance team and be responsible for gathering information on wildlife trafficking in the field and through open sources and to work with our local law enforcement counterparts to promote professional responses to intelligence on wildlife trafficking.

Responsibilities:

1. Conducts field trips and internet-based research to gather information about wildlife trafficking activities;
2. Recruits and manages sources of information in key locations
3. Establishes and maintains trust and working relationships with enforcement officers in high-priority locations
4. Tracks cases of wildlife trafficking from the point of information sharing through to conviction;
5. Develops and monitors projects and their work-plan and budget;
6. Contributes to project-tracking and performance reporting for law enforcement assistance activities
7. Performs other tasks as assigned by the direct supervisor.

Minimum Requirements:

- Minimum bachelor/college degree;
- Minimum three-years relevant work experience at similar or relevant position;
- Proficient in written and verbal communication skills in English Language.
- Ability in other language, e.g. Chinese, French, Portuguese, is an advantage;
- Good communication and interpersonal skills;
- Fluency in Microsoft Office (Word, Excel, PowerPoint);
- Knowledge of analysis software or GIS application is an advantage.

Application Process:

Interested candidates, who meet the above qualifications should apply online via this link: <https://forms.gle/u77fQDGsWuM4cKMf7> latest by **17:30 of November 22, 2019**.

WCS is an equal opportunity employer and the organization complies with all employment and labor laws and regulations that prohibit discrimination in hiring and ensures that candidates from all backgrounds are fairly and consistently considered during the recruitment process. We are dedicated to hiring and supporting a diverse workforce. We are committed to cultivating an inclusive work environment and look for future team members who share that same value.

The organization provides equal employment opportunities for all qualified candidates. The organization does not discriminate for employment based on age, color, disability, gender identity, national origin, race, religion, sexual orientation, veteran status, or any other characteristic protected by laws and regulations.

Please note that only short listed candidates will be contacted for interview.