

VACANCY ANNOUNCEMENT

As a federal enterprise, the **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH** supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. On behalf of the German Government, GIZ currently provides advisory services to the Government of Viet Nam in three priority areas: Vocational training, Environmental policy and sustainable use of natural resources, and Energy. For further information, please visit www.giz.de/viet-nam.

The GIZ Energy Support Programme is working with the Ministry of Industry and Trade (MOIT) on the development of the energy sector in Vietnam. The current technological focus is on solar power, wind power, bioenergy, energy access and energy efficiency.

The Renewable Energy and Energy Efficiency (4E) project, financed by the German Federal Ministry for Economic Cooperation and Development (BMZ) and co-financed by the European Union (EU) supports the government and key stakeholders to improve the preconditions for universal energy access, utilization of renewable energy and increase of energy efficiency.

The cooperation in the field of renewable energy for the German-Vietnam component focus on supporting the Electricity and Renewable Energy Agency of the Ministry of Industry and Trade to improve the regulatory framework and develop and use a monitoring mechanism for RE development. The component also aims at supporting key Vietnamese investors and other private sector organizations in order to facilitate their entry in the renewable energy market.

The EU-Vietnam Energy Facility aims at supporting the government and key stakeholders to improve the preconditions for universal energy access, utilization of renewable energy and increase of energy efficiency. The EU-Vietnam Energy Facility includes additionally a demand-driven technical assistance facility in order to support EREA and other stakeholders to improve the regulatory framework of renewable energy and build capacity for renewable energy and energy access.

The Energy Support Programme (ESP) requires a qualified local professional for the following position:

Project Officer “ESP/4E”

Duty station: Hanoi, Vietnam

Duration: 02 years contract starting ASAP with the possibility of extension

Main responsibilities:

- Be responsible to implement the assigned project activities
- Support in quality check of final products in RE
- Develop Terms of Reference for consultancy services, prepare documents for contract procurement, take part to the consultant selection
- Work closely with consultant team to ensure the work quality and deadline and satisfy the project partners' needs
- Support the regular monitoring and reporting on the progress of relevant project activities
- Provide technical inputs and expertise to the project's activities and if needed to the Energy Support Program's activities
- Support in maintaining quality assurance throughout the project cycle for a wide range of different activities (pilot projects, capacity building, policy advice, reports, studies)
- Ensure and maintain close and effective cooperation among international and national experts and Project team and partners
- Liaise and coordinate with key stakeholders in the energy sector in general and in the renewable energy sector in particularly
- Provide support to the international consultants when field visits in Vietnam take place (logistics, information, contacts...)
- Co-organize relevant workshops, trainings and study tours as needed

Minimum requirements:

- Minimum of a master's degree in Economics and/or Engineering
- Minimum 5 years professional working experience in the energy sector
- Working experience with government institution is an asset
- Experience in working with international donors in Vietnam is an asset
- Experience in private sector industries is an asset
- Experience in working with and managing international and national consultants
- Experience in or working with public institutions/ state-owned enterprises
- Experience in energy legal framework and energy economy
- Excellent written and verbal communication skills in Vietnamese and English
- Excellent organizational skills
- Ability to balance multiple priorities and manage deadlines
- Ability to work autonomously and motivate one-self
- Attention to detail and accuracy
- Ability to quickly master complex and unfamiliar subjects
- Excellent interpersonal skills and ability to interact with all levels of staff in a professional manner
- Excellent command of MS Office (Word, Excel, Outlook, Power Point)
- Be compliant with the ESP corporate design and templates
- High team spirit with ability to work independently, results-oriented and self-motivated
- Willingness to travel on short trips, both within Vietnam and, possibly, abroad

Successful candidates will enjoy good working conditions with a friendly and creative working environment, open corporate culture, competitive benefits and compensation and good policies of training and development.

Interested qualified candidates are invited to send the GIZ Application form in English, copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam), before **11th December 2020**.

Note: Please state in the subject line or on the envelope the following: "**Application for the Project Officer ESP_4E**"

The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please complete all the information in GIZ Application form with link download here: <http://bit.ly/2nyiCY6>

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