



## **RECRUITMENT ANNOUNCEMENT**

### **International staff based in Hanoi, Vietnam**

ICEM – International Centre for Environmental Management is an award-winning independent technical service centre that assists government, private sector and communities to define and implement policies for ecologically sustainable development. Established in Australia 1999, ICEM has its regional headquarters in Hanoi and is staffed by international and national technical and administrative personnel.

ICEM works in Asia and the Pacific - especially in the Mekong countries and focuses on climate change, water resources management, disaster risk management, energy efficiency and renewables, environmental assessment, environmental economics, and biodiversity conservation. ICEM seeks to integrate environmental concerns with development through spatial planning, modelling, socio-economic analysis and environmental assessment tools.

ICEM is now seeking to employ an international expert based in Hanoi, Vietnam on a two-year renewable contract. The position includes the following tasks:

- (i) Technical input to ICEM projects: implement project activities, trainings and workshops per the staff's qualifications and experience, technical backstopping to project teams, delivery of presentations, and developing and championing new approaches and methodologies.
- (ii) Project management: project team management, coordination, relationship building with Government, donors and partners, work planning, mission and workshop organization, operational facilitation and backstopping, and ensuring reporting is carried out to schedule and to the highest quality.
- (iii) Building ICEM's program: writing expressions of interests, proposals and concept notes to expand ICEM's portfolio of projects.
- (iv) Contributing to ICEM communications: preparing ICEM publications, discussion papers and other knowledge management products linked to ICEM's mandate and projects.

Applicants should have academic qualifications in engineering or science and international experience in any or several of the following fields:

- Climate change
- Disaster risk management
- Water resources management
- Environmental assessment
- Environmental economics
- Integrated natural resource management
- Biodiversity conservation
- Energy efficiency and renewables
- Climate resilient agriculture
- GIS, modeling and spatial analysis

Interested professionals should have a master's degree or doctorate and at least five years relevant working experience with development projects in the region, with international financial institutions,

donor organizations and host governments, with project management and in preparing proposals and technical reports. Experience in the Mekong region would be an advantage.

Applicants should be fluent in English with proven writing and presentation skills and advanced computer software skills working with MS office. The position is Hanoi-based.

To apply, send a cover memo, updated CV with contact details of two references and minimum 2 writing samples on the topics listed above to ICEM at Ms Luong Quynh Mai ([mai.luongquynh@icem.com.au](mailto:mai.luongquynh@icem.com.au) and [admin@icem.com.au](mailto:admin@icem.com.au)). For more information about ICEM, visit [www.icem.com.au](http://www.icem.com.au).

Applications close on 5 February 2021. Only short-listed candidates will be contacted.