

VACANCY ANNOUNCEMENT

As a federal enterprise, the **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH** supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. On behalf of the German Government, GIZ currently provides advisory services to the Government of Viet Nam in three priority areas: Vocational training, Environmental policy and sustainable use of natural resources, and Energy. For further information, please visit www.giz.de/viet-nam.

With its long coastline and rich natural resources, Viet Nam's climate and topography offers a solid potential for renewable energy (RE) development. The government aims to increase the share of RE in power generation to 9.9% and 21% by 2020 and 2030, respectively (National Power Development Plan VII revised, 2016). To support Vietnamese Government in achieving these targets, **GIZ Energy Support Programme (ESP)** is working in various action areas to develop renewable energy and energy efficiency markets.

The main commissioning party of the ESP is the German Federal Ministry for Economic Cooperation and Development (BMZ). A number of projects are currently ongoing:

- Commercial and Industrial Rooftop Solar (CIRTS): 2021 - 2025
- Clean, Affordable and Secure Energy for South East Asia (CASE): 2020 – 2024
- Solar-Aquaculture Habitats as Resource-Efficient and Integrated Multilayer Production Systems (SHRIMPS): 2019 - 2023
- Renewable Energy and Energy Efficiency (4E): 2015 -2023
- Smart Grids for Renewable Energy and Energy Efficiency (SGREEE): 2017 – 2021
- Climate Protection through Sustainable Bioenergy Markets in Viet Nam (BEM): 2019 - 2023
- Project Development Programme (PDP): 2015-2023

Renewable Energy and Energy Efficiency (4E) Project is within ESP and co-financed by the European Union (EU) and BMZ. The Project aims to further develop legal, regulatory and institutional preconditions as well as related capacities to channel investment towards RE and EE. The Project includes the execution of the Technical Assistance for the Implementation of the EU - Viet Nam Energy Facility (EVEF).

In this context, the ESP and 4E Project are looking for 2 national interns for the activities below:

1. ESP - National PR and Communications Intern

Duration: 06 months, from 1 March to 1 September 2021

Main activities during the internship:

- Assistance in maintaining and updating content for the programme's bilingual websites (English and Vietnamese), Facebook pages and Youtube channels:
 - GIZ Energy Support Programme (ESP): <http://www.gizenergy.org.vn/>
 - Smart Grid project: <http://smart-grid.vn/>
- Assistance in arranging and updating PR & Comms library on ESP's common folder;
- Assistance in communications related tasks in workshops and events (e.g, drafting press releases, taking photos and preparing promotional items);
- Assistance in the preparation and production of communications materials such as factfiles, success stories, videos, promotional items and others;
- Researching, collecting and preparing relevant data for communications work;
- Assistance in translation of communications materials when needed;
- Assistance in monitoring and press clipping of print and online media for events organized by ESP;
- Assistance in designing communications materials when needed;

- Other tasks as assigned by the PR and Communications Officer(s) or other staff involved in the communication work of the office.

Minimum requirements:

- **Vietnamese citizen, who are in the last year of their study or newly graduated students within 6 upon commencement of the internship.**
- Specialization in media, communication, public relations, marketing or similar;
- Strong interest in communications and online media;
- Strong MS Office, organizational and analytical skills;
- Excellent oral and written communication skills in English and Vietnamese;
- Intermediate design skills are an asset (Familiarity with Adobe Illustrator is a plus)
- Experiences in an intercultural and multi-lingual context gained by way of internships and/or academic exchanges. Experiences in foreign countries are an asset.
- Thinking creatively; Highly motivated to learn and to contribute to a young and dynamic team of international and national staff with the aim to develop the power sector in Viet Nam;
- Willing to take on responsibility, work independently and travel to project sites for work if necessary.

Apart from a monthly allowance, successful candidates will enjoy professional and dynamic working conditions and good policies of training and development.

Please send your application including Cover letter, CV and relevant academic to email: office.energy@giz.de with the email subject "**Application for ESP - PR & Comms Internship**" before **5 February 2021**. Early applicants will be prioritized.

2. 4E Project - National PR and Communications Intern

Duration: 06 months, from 1 March to 1 September 2021

Main activities during the internship:

- Assistance in maintaining and updating bilingual websites (English and Vietnamese) and social media (Facebook pages), including writing new articles/ posts, design simple cover photos, reply comments/ inbox messages...:
 - EVEF: <http://energyfacility.vn/>
 - Facebook: <https://www.facebook.com/EUVietNamEnergy/>
- Assistance in arranging and updating PR & Comms library on 4E's common folder;
- Assistance in communications related tasks in workshops and events (taking photos for events; printing press releases; collect participants' information...);
- Assistance in the preparation and production of communications materials such as factfiles, success stories, videos, promotional items and others;
- Researching, collecting and preparing relevant data for communications work;
- Assistance in translation of communications materials when needed;
- Assistance in monitoring and press clipping of print and online media for events organized by 4E;
- Assistance in designing communications materials when needed;
- Other tasks as assigned by the PR and Communications Officer(s) or other staff involved in the communication work of the office.

Minimum requirements:

- **Vietnamese citizen, who are in the last year of their study or newly graduated students within 6 months upon commencement of the internship;**
- Specialization in media, communication, public relations, marketing or similar;
- Strong interest in communications and online media;
- Strong MS Office, organizational and analytical skills;
- Excellent oral and written communication skills in English and Vietnamese;
- Experience in managing website/ social media platform;
- Intermedia design skills (Photoshop, Adobe Illustrator...) are preferred

- Photo taking skill is an asset;
- Experiences in an intercultural and multi-lingual context gained by way of internships and/or academic exchanges.
- Willing to take on responsibility, work independently and travel to project sites for work if necessary.

Apart from a monthly allowance, successful candidates will enjoy professional and dynamic working conditions and good policies of training and development.

Please send your application including Cover letter, CV and relevant academic to email: office.energy@giz.de with the email subject “**Application for 4E Project - PR & Comms Internship**” before **10 February 2021**. Early applicants will be prioritized.

Please no phone calls, only applicants being called for an interview will be contacted.

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