



## DESIGN CONSULTANT

### The Organization

The Alliance of Biodiversity International and the International Center for Tropical Agriculture (CIAT) delivers research-based solutions that harness agricultural biodiversity and sustainably transform food systems to improve people's lives. Alliance solutions address the global crises of malnutrition, climate change, biodiversity loss, and environmental degradation.

With novel partnerships, the Alliance generates evidence and mainstreams innovations to transform food systems and landscapes so that they sustain the planet, drive prosperity, and nourish people in a climate crisis.

The Alliance is part of CGIAR, a global research partnership for a food-secure future.

### About the position

The Alliance is seeking the services of a qualified design consultant to lead the design and layout of a series of upcoming research reports. The Alliance is also looking to retain the services of the consultant on an ad hoc basis for future projects in the region. The main purpose of the consultancy is to enhance the quality and visual readability of reports, presentations and promotional materials through graphic design to reach wider audiences.

### Key Responsibilities

- Design, layout, format reports, publications, and other materials respecting Alliance/OneCG guidelines, and requirements of other donors/partners, as needed;
- Design and stylise spatial maps, tables, charts, documents, and presentations for communication and promotional materials;
- Develop infographics using supplied data to present core messages and organize complex information into visual representations; and
- Deliver creative designs and technical solutions for print, electronic, web-based or animated presentations.

### Requirements

- Proven track record on similar assignments with a strong project portfolio to demonstrate competencies;
- Experience supporting research/development organization designing and producing reports containing data heavy infographics;
- Experience supporting research teams on the most appropriate visualization approaches to present complex information to a broad audience;



Biodiversity International and the International Center for Tropical Agriculture (CIAT) are part of CGIAR, a global research partnership for a food-secure future. Biodiversity International is the operating name of the International Plant Genetic Resources Institute (IPGRI).

Headquarters  
Via dei Tre Denari, 472/a  
00054 Maccarese (Fiumicino), Rome  
Italy  
Tel. +39 0661181  
Fax: +39 0661979661

alliancebioversityciat.org  
www.biodiversityinternational.org  
www.ciat.cgiar.org  
www.cgiar.org

- Excellent command of Adobe Creative Suite (e.g. InDesign, PhotoShop, Illustrator etc.);
- Knowledge and keen interest in agriculture, climate change and sustainable development issues;
- Experience in the use of GIS software is a plus;
- Past work on web design is also beneficial but not necessary.

### Terms of Appointment

The position is nationally recruited and will be carried out remotely, with the ability to visit the Hanoi office a plus but not necessary.

The opening is to support a large upcoming project, requiring a large time commitment in the coming 1-2 months.

The successful candidate will then be considered the trusted service provider for the Alliance with opportunity to support with other projects on an ad hoc basis (est 5-10 days/month).

### Applications

Applicants are invited to send a cover letter illustrating their suitability for the above position against the qualifications, competencies, skills together with a detailed curriculum vitae, including names and addresses of three referees knowledgeable about the candidate's professional qualifications and work experience. All correspondence should be addressed to the Human Resources Office, Ms. Kieu Le Huyen ([H.kieu@cgiar.org](mailto:H.kieu@cgiar.org)) with cc to James Giles ([J.Giles@cgiar.org](mailto:J.Giles@cgiar.org)) and should clearly indicate **"Application – Design Consultant – Candidate's full name"**.

The position is urgent and will be filled as soon as a suitable candidate is found. Only qualified applicants with relevant skills and experience will be contacted. We recommend applying as soon as possible and **no later than 21/06/2021**.

We invite you to learn more about us at:

<https://alliancebioiversityciat.org/> ; <https://annualreport2019.alliancebioiversityciat.org/>

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