

VACANCY ANNOUNCEMENT

As a federal enterprise, the **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH** supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. On behalf of the German Government, GIZ currently provides advisory services to the Government of Viet Nam in three priority areas: Vocational training, Environmental policy and sustainable use of natural resources, and Energy. For further information, please visit www.giz.de/viet-nam.

Viet Nam's dynamic growth is also reaching rural areas, but at the same time poses a major challenge for the protection of the environment and the preservation of biodiversity. The effects of climate change are significant and the physical exposure, high population density and institutional weaknesses make the coastline and the Mekong Delta in particular vulnerable. The cluster "Environment, Climate Change, Biodiversity" currently comprises a total of four teams in the thematic areas of climate change, coast and water (including agriculture), biodiversity and forests, regional economic integration as well as numerous service packages of global projects, and private public partnerships.

The NDC Transport Initiative for Asia (NDC TIA) is a joint project of seven organisations and will engage in China, India and Vietnam. It aims at promoting a comprehensive approach on decarbonizing transport, i.e. a coherent strategy of effective policies that are coordinated among various sector ministries, civil society and the private sector. In each of the partner countries, the consortium supports countries in facilitating and informing these stakeholder processes and in developing selected climate actions. In Vietnam, the goals of the project are to support the Vietnamese partners on national and city level on enhancing transport mitigation ambition in its 2050 vision and NDC and improving the policy framework for low-carbon transport. The political partner in Vietnam is the Ministry of Transport (MOT), represented through its Department of Environment (DOE).

The project requires qualified candidates to fulfil the following position:

Translator/Interpreter “NDC Transport”

Duty Station: Hanoi, Vietnam

Duration: Starting ASAP until 31. December 2023

Main responsibilities:

- Translating documents from Vietnamese into English and vice versa;
- Interpretation during meetings, field trips and other occasions;
- Close cooperation with project staffs, international experts and consultants;
- Supports the projects PR and communication activities, especially in the field of material production and quality control;
- Supports administrative and logistic arrangements of project activities (meetings, workshops etc.)

Minimum requirements:

- University degree in English and other relevant disciplines;
- Strong experience in interpretation and translation; specific knowledge of technical terms used in development assistance, transport and climate change is an asset;
- At least 3 years working experiences, ideally working with NGOs or ODA projects;
- Good skills in IT Office applications;
- Good working knowledge of modern telecommunication systems (telephone, fax, e-mail, internet);
- Excellent communication and language skills;
- Friendly personality, high motivation and interest in development work

Successful candidates will enjoy competitive benefits and compensation, a friendly and creative working environment, training and development.

Interested, qualified candidates are invited to send GIZ Application form in English, copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam), before **20th July 2021**.

Note: Please state the following in the subject line or on the envelope “**Application for the Translator/Interpreter – NDC Transport**”. The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please complete all the information in GIZ Application form with link download here: <https://bit.ly/3fgNWHq>.

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