

Vocational Education and Employment, full time

Helvetas, founded in 1955, is the largest Swiss-based and a leading European development non-governmental organization. We work in developing, emerging and transition countries in Africa, Asia, Latin America and Eastern Europe, partnering with poor and disadvantaged people to improve their livelihoods, strengthen local actors and create an institutional framework conducive to sustainable development. Helvetas has been operating in Vietnam since 1994 in the areas of agriculture, forestry, governance, water and sanitation, and rural development.

Helvetas Vietnam, in a consortium with WWF, IUCN and Fauna and Flora International (FFI), were recently selected to implement USAID's *Vietnam Biodiversity Activity*, a five-year project covering five provinces of central Vietnam. Helvetas Vietnam has the overall responsibility for the conservation-friendly enterprise development component, targeting forest-dependent communities bordering national parks in Quang Binh, Quang Tri, Thua Thien Hue, Quang Nam and Lam Dong provinces.

We are looking for a fulltime Project Officer in Vocational Education and Employment, based in Hue with frequent travel to project sites:

DUTIES & RESPONSIBILITIES

The Project Officer works as part of the Conservation Friendly Enterprise Development Team as part of the larger USAID Vietnam Biodiversity Activity. The Project Officer is working closely with team lead on interventions that target (i) individuals involved in illegal hunting and logging; and (ii) individuals in forest-dependent communities who have limited opportunities to gain employment, and pose a potential risk to biodiversity. The interventions aim to allow those individuals to gain new employment or self-employment. Interventions will include provision of vocational training, linking trainees with job-market intermediation services and support for micro-enterprise development for identified individuals and their spouses.

Key responsibilities of the position include:

- Analyzing the employment and business opportunities available in target areas and in nearby urban areas.
- Identifying known illegal hunters and loggers to target for diversion into alternative employment, in close collaboration with provincial implementation teams
- In collaboration with local authorities, identify vulnerable individuals and families within forest-dependent communities.
- Developing and managing partnerships to support vocational training, job placement and micro-enterprise development by trainees and their spouses.
- Contributing to planning, monitoring, review, learning and adaptation by the Enterprise Development Team and in coordination with provincial implementation teams in the target provinces.

REQUIRED QUALIFICATIONS:

- The Candidate should have a minimum of 4 years of experience working in economic development, and preferably has experience in vocational education, employment or micro-enterprise development.
- The Candidate should have excellent analytical skills, an open mind and the ability to identify creative and realistic solutions. As a strong team player, they are able to work across

institutional boundaries with patience and flexibility. The candidate's intrinsic motivation and commitment to quality allows them to deliver exceptional results.

- The Candidate should have good written and verbal communication skills in both Vietnamese and English, high awareness of gender, social equity & conflict sensitivity, and willingness to travel. The Candidate should be able to communicate well with stakeholders from diverse backgrounds in the project operating areas.

APPLICATIONS:

Interested candidates please send updated CV and an Expression of Interest letter to Helvetas.vietnam@helvetas.org and trieu.tuanh@helvetas.org by September 25th, 2021. Only short-listed candidates will be contacted.