

Request for Expression of Interest

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| Title | Capacitating front-line workers to combat human trafficking |
| Project Number | 102533.042 |
| Submit Proposal to | ProcurementVietnam@fhi360.org |
| Date of Issue of EOI | 20 September 2021 |
| Date Proposal Due | 28 September 2021 |
| Approximate Date of Award | 1 November 2021 |

Method of Submittal:

Respond via e-mail by 28 September 2021 (5PM Hanoi) with attached documents in MS Word or PDF format.

The vendor agrees to hold the prices in its offer for the duration of the assignment.

Background

FHI 360 is a non-profit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes experts in health, education, nutrition, environment, economic development, civil society, gender, youth, research and technology; creating a unique mix of capabilities to address today's development challenges. FHI 360 serves more than 60 countries, all 50 U.S. states and all U.S. territories.

EpiC

Meeting Targets and Maintaining Epidemic Control (EpiC) is a five-year, global project funded by the U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and the United States Agency for International Development (USAID), implemented by FHI 360. EpiC Vietnam's goal is to deliver efficient, affordable, results-based technical assistance and direct services to improve the lives of vulnerable populations and mitigate the impact of HIV and COVID. As part of an effort to address Government of Vietnam (GVN) and US State Department priorities in combating trafficking in persons, EpiC is partnering with the GVN's Ministry of Labor, Invalids, and Social Affairs and non-government stakeholders. The project's anti-trafficking activities will help improve the legal framework to protect and support victims of trafficking, as well as enhance coordination, and address gaps in capacity at the national and local levels.

As part of this work, the Department of Social Vices Prevention (DSVP) has requested FHI 360 to help strengthen the capacity of government officials from the Department of Labor, Invalids, and Social Affairs, the Women's Union, social protection centers, police, and border guards to improve support for victims of trafficking in Ha Giang province. To this end, EpiC is looking for a non-government entity with in-depth knowledge and experience in assisting victims of trafficking to support the development, implementation, and evaluation of a training package on victim support, in close consultation with the EpiC team and the DSVP.

Proposed Deliverables

EpiC is seeking a qualified individual or organization to aid in the development and delivery of a training package aimed at improving support for victims of trafficking via frontline workers in Ha Giang province. This support will include, but not be limited to the following:

- Contribute to planning sessions as a technical support provider
- Co-design innovative and engaging training package
- Ground-truth training modules based on experience working in Ha Giang or similar provinces, especially on reintegration
- Co-facilitate training modules and post-training mentoring
- Contribute to monitoring and evaluation of training efforts

Anticipated award is expected to be between USD \$30,000 and USD \$50,000.

Qualifications:

- Substantial experience in developing training curricula, facilitating training for government officials at sub-national, district, and commune level, mentoring, and research experience in social work, social sciences, or social development
- Knowledge of human trafficking and assistance services for victim recovery and reintegration
- Significant experience working with frontline workers on victim support
- Proven capacity and resources to assure timely and quality deliverables
- Proven working relationships with government authorities at all levels in Ha Giang to deliver training, monitoring and mentoring activities is an advantage

Timetable and Address for Submission

This expression of interest is an initial stage in our planned procurement process. Submissions should be sent to ProcurementVietnam@fhi360.org by no later than 5 PM, 28 September 2021. EpiC will then work with the preliminarily selected individual or organization to develop a more refined scope of work and final budget.

Required Documentation

Submit the following materials directly to ProcurementVietnam@fhi360.org and please indicate in the subject line: **Capacitating front-line workers to combat human trafficking**

- Expression of Interest letter (no more than two pages)
 - Proposed approach to meet the deliverables described above
 - Summary of relevant qualifications that demonstrate capacity to meet the deliverables and implement the proposed approach including areas of expertise that will benefit training development and execution
 - Confirmation of availability from November 2021 through July 2022
 - Confirmation that the work can be provided for between US \$30,000 and US \$50,000, final budget determined during award process
- CVs of key contributors to the proposed approach
- Business license