

# VACANCY ANNOUNCEMENT

The **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH** supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy. For further information please visit our website: [www.giz.de/viet-nam](http://www.giz.de/viet-nam).

GIZ implements the project **“Promote and Pilot a Public Bike-Sharing (PBS) Scheme in Vietnam towards Sustainable Urban Mobility and Smart Cities”**, which is financed by the German Ministry for Economic Cooperation and Development (BMZ). The project is implemented under a public private partnership agreement (DeveloPPP) in cooperation with Vietsoftpro. The objective of the project is to promote the use of bicycles and to create an enabling environment for Public Bike Sharing schemes in urban areas of Vietnam, namely in the city of Hue. The DeveloPPP PBS project has 4 main outputs:

- Formulation of a bicycle transportation development plan for Hue city
- Development of a public bike-sharing scheme in Hue city
- Development of a technical guideline for the design of cycling infrastructure
- Training and communications to promote cycling culture/ bicycle use

The DeveloPPP PBS project works under the umbrella of the GIZ project “Support to Vietnam for the Implementation of the Paris Agreement” (VN-SIPA), which support the Government of Viet Nam in establishing the framework conditions to implement the NDC and the Paris Agreement on climate change.

The DeveloPPP PBS project is looking for a national candidate to fill the following position:

## **Junior Project Officer** ***“Public Bike Sharing (PBS) promotion and social marketing”***

Duty station: Hue City, Vietnam

Duration: ASAP from Nov 2021 until Dec 2022 (with possibility of extension)

### **Main responsibilities:**

The overall responsibility of this position is to collaborate with Vietsoftpro supporting project activities in Hue. Under the supervision and guidance of a Senior Project Officer, the Junior Project Officer will be responsible to:

- Build and maintain network with project relevant stakeholders in Hue;
- Draft content of project materials and activities (press release, leaflet, concept note, implementation plan) in Hue in collaboration with the SIPA PR and Communication team;
- Manage and maintain contents of a fan page on cycling in Hue ;
- Innovative and actively promote cycling and bicycle use in Hue through individual actions, user groups, different social media communication channels;
- Support the Senior Project Officer in collecting and compiling relevant information on cycling for awareness and PR purposes;
- Compile and extract information from technical project reports for communication, awareness and PR purposes;
- Support Hue City Peoples Committee (Hue PPC) and Vietsoftpro in organizing events (both offline and online) to promote cycling culture/bicycle use and PBS in Hue city (e.g *cycling events for #June3WorldBicycleDay, #Sept17WorldCyclingDay, Cycling Safety, A Day with Bike-Sharing, etc*);
- Prepare media cover for recording and reporting after events;
- Support Vietsoftpro building and maintaining a network with tourism service providers (travel agencies, hotels, coffee bars) to prepare for creation of a business ecosystem, where PBS will be a contributor in the value chain of tourism services;
- Actively contribute to the marketing/promotion/selling of PBS services and its benefits to potential partners;

- Support Vietsoftpro in identifying and developing new cycling tours in Hue in collaboration with tour operators;
- Propose and contribute to project awareness raising activities for different stakeholders/actors;
- Collaborate with GIZ Hanoi and SIPA admin team to support administrative issues in Hue;
- Contribute to the project M&E system and reporting;
- Other duties and tasks at the request of the management if required.

**Minimum Requirements:**

- University degree in Climate Change Mitigation, Green or low carbon Transportation, Urban Transport, Environment, International Relation, Communication or relevant disciplines to the assignment in combination with relevant work experience and/or relevant training courses. Holding a Master's degree would be an asset;
- 1-3 years of work experience in a relevant field;
- Proven interest on Climate Change Mitigation issues with a focus on transportation sector and public bike-sharing (PBS);
- Fluent in English and Vietnamese (reading, speaking, writing). Graduation in abroad, where teaching language is English, would be an advantage;
- Willingness to learn, to take initiative, to further develop and to upskill as advised by supervisors;
- Ability to work in a team and sometimes under high pressure/tight deadlines; Preferably dynamic, creative with a good understanding of tasks mentioned above;
- Knowledge of common public and social communication methods/channels;
- Knowledge of common software/applications on design, video and picture editing, and other digital applications. Being technophile is considered an asset.

**Successful candidates will enjoy good working conditions in a friendly and creative working environment, competitive benefits and compensation, and good training and professional development possibilities.**

Interested qualified candidates are invited to send **the GIZ Application Form in English**, copies of relevant certificates and references, either by email (to [hr-giz@giz.de](mailto:hr-giz@giz.de)) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam) before **8<sup>th</sup> November 2021**.

**Note:** Please state **“Application for the Junior project officer of DeveloPPP PBS project”** in the subject line or on the envelope. The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please complete all the information in GIZ Application form with link download here: <https://bit.ly/3fgNWHq>.

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