



Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. CRS works to save, protect, and transform lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development work is accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance and peacebuilding. In ASIA region, CRS works in the following countries: Cambodia, Laos, Vietnam, Myanmar, The Philippines, Indonesia, Timor-Leste, Micronesia, India, Nepal, Bangladesh and other outreach countries.

By applying to this job, you as the applicant understands and acknowledges that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, the applicant understands that if s/he is a successful candidate, s/he will be subject to a comprehensive background check, and their personal/professional references will be asked to evaluate their behaviors related to the above safeguarding-related topics.

Job Announcement
Regional Finance Officer (1 position)
Location: Telecommuter

Job Summary:

As the region's financial controller and expert, you will provide overall strategic financial management direction and will support the regional and Country Programs' (CPs) efforts in ensuring that the agency finance strategy is implemented throughout the region in support of high-quality programs serving the poor and vulnerable. Your expertise will help ensure the implementation of robust financial policies, procedures and practices put in place to control an increasingly complex and challenging funding and operational environment.

Roles and Key Responsibilities:

- Monitor, analyze and provide guidance to regional and CPs' Senior Management Teams, project leads and CP Finance leads on budget development and management; accounting and financial reporting policies, tools, and guidelines; and cash flow/treasury management to ensure effective financial resources management throughout the whole budget cycle and over the life of various projects.
- Review and assess CPs' financial management systems, policies, processes, and practices, and assist with resolving issues and implementing preventive and corrective actions to ensure consistent attainment of financial management 'standards of excellence' and compliance with agency and donor financial management requirements.
- Prepare and provide accurate and timely regional-level financial analysis reports and other reports on financial trends and indicators to provide guidance with decision-making and efficient and effective financial resource management.
- Lead on assessing professional development needs of Finance staff in the region and ensure focused plans for mentoring and capacity building to strengthen financial management service quality.
- Act as the regional liaison and a key point of contact on all finance-related matters with HQ, donors, internal and external auditors, and other external stakeholders.
- Provide guidance to CPs on risk management and internal controls in preparing for internal and external audits and in responding to audit issues and follow up with the implementation of the audit recommendations.
- Make significant contributions to the agency Finance Community of Practice and CRS Global Finance agenda.
- In collaboration with Regional Leadership Team contribute to the development of regional priorities and strategy as well as resource allocations at regional level.
- Guide regional efforts to contribute to the agency cost efficiency and stewardship.
- Provide technical support to country program on grant management, covering all stages of project management and actively contribute to partners' financial management capacity strengthening
- Regional lead on the Project Insight for Finance and Planning & Budgeting (system rollout, policy/procedures, training and technical supports); ensure close coordination between Finance and Supply Chain for relevant financial processes (such as month end close)

Basic and Preferred Qualifications

- B.A. degree in Accounting, Finance, Economics, Business Administration with courses in accounting, or a qualification in accounting (CPA/ACCA or equivalent) required. MBA or Master's degree in related field with a focus on accounting preferred. A professional certification in Accounting or a related field highly preferred.
- Minimum of seven years of accounting experience in an international operations environment.
- Additional education may substitute for some experience.
- Strong understanding and experience in US Government funding regulations for International NGOs.
- Proficient in MS Office packages (Excel, Word, PowerPoint, Visio), Web Conferencing Applications. Excellent knowledge of financial reporting software, Oracle financial accounting package and SunSystems/JDE Edwards is a plus.
- Proven experience in presenting, facilitating, coaching, and capacity building on financial management topics.

Interested candidate should submit their CV and covering letter on or before **February 25, 2022** to CRS recruitment email: aro_recruitment@crs.org. Please put in the subject of your email: position you are applying and from where you are applying i.e "Regional Partner Safeguarding Advisor, ASIA – Cambodia".