

VACANCY ANNOUNCEMENT

As a federal enterprise, the **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH** supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in four priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy; 4) Sustainable Economic Development. For further information please visit our website: www.giz.de/viet-nam.

The Initiative Global Solidarity (IGS) is a global project with project locations in Bangladesh, Cambodia and Viet Nam. In Viet Nam it works closely with the regional FABRIC project that supports the Asian textile industry in its transformation towards fair production for people and the environment. The IGS aims at empowering companies to setup effective due diligence systems in their supply chains. While consumer increasingly demand sustainability violations in global value chains remain because producers and buyers often lack the required capacities.

The IGS will foster industry wide dialogue to develop and pilot models of shared responsibility, greater data transparency and in-house and industry-wide complaint mechanisms. The project will also establish a Responsible Business Hub to act as a helpdesk for producers in setting up due diligence processes and match them with qualified service providers. The project focuses on two key sectors: textile and garment as well as electronics.

The project is looking for a qualified candidate to fill the following position:

Project Officer **for Social and Environmental Due Diligence in the Electronics Sector**

Duty station: Hanoi, Viet Nam

Duration: 01 May (or earlier) 2022 until 30 April 2024 with possibility for extension.

The Project Officer will be responsible to:

- Lead partnerships with the private sector, Government and other stakeholders to promote social and environmental due diligence and support capacity development relating to this, in particular in the electronics industry
- Develop and implements approaches to improve the sustainability performance of the electronics sector with a special focus on social and environmental compliance and standards, due diligence, and risk assessment in electronics supply chains
- Increase the knowledge and awareness on due diligence in the electronics sector in Vietnam

In this context, he/ she will fulfill the following tasks:

- Develop concepts, approaches and activities to strengthen social and environmental due diligence in line with the overall project objectives and its indicators in close coordination with the team leader and other team members of the IGS Vietnam
- Provide technical advisory and management support to improve the sustainability in the electronics supply chain in close coordination with relevant actors (e.g. international and national private sector, associations, NGOs etc.)
- Develop Terms of Reference and technically managing international and national consultants to ensure highest quality and cooperation
- Conduct and support data collection, analysis and assessments with regard to sustainability in the electronics supply chain
- Coordinate with and provides technical advisory to partners from the private sector, business associations as well as partner organizations from NGOs, academia, service providers to enhance due diligence and sustainability management in Vietnam

- Support relevant capacity development formats as well as country-specific and regional events/workshops/roundtables in the field of sustainable supply chains and represents GIZ at local stakeholder events
- Support the monitoring and evaluation of the project activities
- Contribute to the knowledge management of the project by collecting and adequately distributing information and relevant communication material about the activities
- Support global activities in close coordination with the team leader and other country teams of the project

Minimum Requirements:

- University degree in Business Administration, Economics, Political or Cultural science, Environmental Management, Engineering, Sustainable supply chain management or other relevant disciplines
- At least 7 years of professional work experience in related positions of increasing responsibility, preferably with the private sector and/or third-party certifier and/or development cooperation and/or sustainability consulting
- Strong project management skills and experience with the initiation, planning, budgeting, execution, monitoring of projects and other project management tasks
- Working experience in the electronics sector and a relevant network would be considered a distinct advantage
- Knowledge of relevant topics and international discussions of sustainability in supply chains, due diligence, social and environmental standards
- Understanding of relevant environmental risk profiles, networks, supply chains and capacity development issues in supply chains in Vietnam and globally
- Strong networking capability and good communication skills with stakeholders from development sector, NGOs, private sector and government, enabling collaboration to achieve joint objectives
- Pro-active and self-driven individual
- Proven ability to work in a team, also in intercultural contexts
- Strong critical, analytical thinking and structured working abilities
- Excellent verbal and written English language skills; knowledge of Chinese would be an advantage

Successful candidates will enjoy good working conditions, competitive benefits and compensation and good policies of training and development.

Interested qualified candidates are invited to send the **GIZ Application Form in English, copies of relevant certificates and references**, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam) before **7th March 2022**.

Note: Please state “**Application for Project Officer Social and Environmental Due Diligence in the Electronics Sector**” in the subject line or on the envelope. The short-listed candidates will be contacted within 4 weeks after the deadline, at latest. Currently, interviews are planned in the period of 22nd -25th March. Telephone contact is not encouraged.

Please complete all the information in GIZ Application form with link download here: <https://bit.ly/3fgNWHq>.

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