



National Project Manager, based in Hanoi

Helvetas has been working in Vietnam since 1994, with an initial focus in agriculture, forestry and biodiversity as well as rural development like water and sanitation and local participatory development planning. Today, Helvetas Vietnam focuses mainly on Sustainable Inclusive Economies with a focus on pro-poor and gender-responsive value chain and market systems development in agricultural commodities and natural ingredients. The organisation has built strong experience and expertise in promoting gender and social equity, enhancing the empowerment of ethnic minorities and developing partnerships with diverse actors – government, private sector and civil society.

HELKETAS Germany in Vietnam is looking for a motivated, competent and professional Project Manager for the EU-funded project “**Circular Economy Cocoa: From Bean to Bar**”. As part of the HELKETAS Vietnam team, the manager will lead the project and achieve its goal of *transition of the cocoa and chocolate subsector to a regenerative and circular economy business model triggers uptake of circular economy in the wider agri-food sector and policies of Vietnam, leading to equitable economic growth decoupled from harmful environmental impacts*. The preferred starting date for the position asap.

MAIN TASKS

- Managing all budgeting, planning and reporting processes for the project team, in line with HELKETAS regulations and donor requirements.
- Developing strong partnerships with private sector companies, businesses and local partners, coaching and advising them to develop more sustainable and equitable business models
- Developing strong relationships with partners, government, donors and related HELKETAS economic development projects.
- Developing and guiding processes to assist project companies and supporting businesses to increase productivity and reduce environmental impacts through integrated, regenerative and closed-loop production and improved trading and fermentation.
- Ensuring that effective monitoring and evaluation leads to critical review of project progress and continuous improvement of project implementation through adaptive management.
- Actively communicating and sharing learning within the project team, the HELKETAS Vietnam country program, and with other interested organizations.
- Promote HELKETAS’ vision, mission and values in our work and relationships with colleagues, partners and stakeholders.

REQUIRED QUALIFICATIONS:

- Master Degree in International Development, Agricultural Economics or related fields
- At least seven years working in private sector businesses, in SME support and market systems development.
- Experience working with municipal government and international development organizations is a must
- Experience working with circular economy or cacao projects in Vietnam an advantage
- Excellent analytical skills, with the creativity needed to find win-win solutions that benefit both people and the environment
- Superior communication skills, persuasiveness and ability to diffuse conflict that makes you a respected team member and counterpart for senior partners from business, civil society and government
- Good command of MS Office suite, knowledge of Access would be an advantage

Interested candidates should send applications (CV plus motivation letters and copies of diplomas) to Helvetas.vietnam@helvetas.org and trieu.tuanh@helvetas.org by **March 9th, 2022**. Only short-listed candidates will be contacted.