

INTERNSHIP OPPORTUNITY

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy. For further information please visit our website: www.giz.de/viet-nam.

The project „Support to Vietnam for the Implementation of the Paris Agreement” support the Vietnamese Government in creating enabling conditions for the successful implementation of its climate commitments and targets in the context of the Paris Climate Agreement. These contribute to an ambitious medium-to-long-term climate policy by the Vietnamese Government. Particularly, the project team provides advice and capacity building to integrate the country’s NDC in a harmonized national policy framework, and to strengthen Viet Nam’s role in international climate negotiations. Further support is provided to mobilize climate finance for sectoral decarbonization strategies, and ultimately to implement sectoral mitigation and adaptation measures along with significant social and environmental-related co-benefits. The project also serves as the interface for the International Climate Initiative (IKI) of the Federal Ministry for the Environment, Nature Conservation and Nuclear Safety (BMU), via which active IKI projects in Viet Nam are coordinated and information about climate policy processes is provided.

The political partner in Vietnam is the Ministry of Natural Resources and Environment (MONRE), represented through its Department of Climate Change (MONRE/DCC).

The Project is offering an internship opportunity as below:

Intern on “Translation and Outreach”

Duty station: 14 Thuy Khue street, Hanoi

Duration: 6 months, starting in June

Main activities during the internship:

- Supporting the translation of technical documents, policies, presentations, etc., from Vietnamese into English and vice versa
- Supporting the preparation of SIPA outreach and communication activities
- Supporting the knowledge management of the IKI Interface Viet Nam
- Supporting the production of projects’ publications, including translated text proof reading, graphic designing and laying out in accordance with the corporate design regulations
- Taking notes or taking photos when required, shooting video clip if required, etc. during the communication events
- Other tasks requested by the projects

Minimum requirements:

- Vietnamese citizen, who is currently undertaking or recently completed postgraduate studies in translation, international affairs, or a comparable study, and have knowledge and some experiences on communication field. A master’s degree is an asset.

The internship requires university enrolment or the finalization of your degree no longer than six months ago upon commencement of the internship.

- Very good oral and written communication skills in English and Vietnamese;
- Very good communication skills;
- Very good at excel and words;

- Able to work under pressure and handle multi-tasks;
- Experience with graphic design and innovative communication and visualization tools is an asset
- Experiences in an intercultural and multi-lingual context gained by way of internships and/or academic exchanges;
- Highly motivated to learn and to contribute to a young and dynamic team of international and national staff with the aim to enhance climate politics in Viet Nam, and willing to take responsibility, work independently and efficiently.

Successful candidate is entitled to a monthly allowance, 24/7 accident insurance and enjoys professional and dynamic working conditions as well as good policies of training. The intern will be provided with facilities needed to carry out his/her tasks, such as access to a laptop, a printer, and a telephone.

Interested qualified candidates are invited to send their CV and certificates in English by email to address: office.sipa@giz.de before **5 May 2022**.

Note: Please state “Application for Internship – Translation – SIPA project” in the subject line. Only short-listed candidates will be contacted after the deadline. Telephone contact is not encouraged.

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