



EMPLOYMENT OPPORTUNITY

Marketing officer

Foundation for International Development / Relief (FIDR) is a Japanese non-profit organization which is permitted by Vietnam Ministry of Foreign Affairs in Vietnam. FIDR implements community development projects in Central Vietnam and Central Highland region.

FIDR is now seeking qualified Vietnamese national staffs for the position as a **Marketing officer** on promoting social business sector. We strongly encourage people who are willing to learn new things and tackle challenges, and want to start their professional career in the social business support to introduce products of minority people for this position.

Marketing officer

Main responsibilities:

- In charge of general and wide duties on marketing & sales section, especially SocialBiz sector
- To introduce, sale, monitor the products and motivate customers to order
- To support & cooperate with development section for new products
- To receive, inspect products and import documents according to the regulations.
- To develop the flow and the systems for order, quality control, value chain and merchandizing
- To prepare Order Confirmation, Contract, related documents for product delivery.
- To proceed and implement duties on accounting
- To make & follow documenting & record duties series on marketing and sales
- To report and support duties assigned by the supervisor

Qualification:

- University degree, preferably in the field of international business, sales and marketing related
- More than 3 year experiences sales and marketing related, preferring accounting knowledge and skill.
- Excellent written and oral communication skills in English & Vietnamese
- Good computing skills (Word, Excel, PowerPoint)
- Good interpersonal, teamwork and high negotiation and presentation skills
- Good communication with minority people and other public / private sector people
- Be interested in supporting and applying social business
- Be able to travel for direct interaction in mountainous area, Central Vietnam (around 1time / month)

Interested candidates are requested to send their application letter, CV in English attached with copies of obtained degrees /certificates and recent photo, and report on “The reason of applying and what you want to achieve through this job” in English) for appeal yourself to:

Foundation for International Development/Relief Vietnam (FIDR) <http://www.fidr.or.jp/english/index.html>: 54 Hai Phong St., Danang city, E-mail: ngothingochan@fidr.vn or fidrvn@fidr.or.jp, Tel: (0236) 3540404

Deadline for the application is 30th June 2022