



Request for Quotation #2023-STEPS-03

Bamboo Tumbler

I. Summary of Deadlines

Release of Request for Quotation	June 12, 2023
Quotations due	5:00PM, June 16, 2023 Hanoi time
Bidders notified of decision	June 22, 2023

Note that PATH reserves the right to modify this schedule as needed. All parties will be notified simultaneously by email of any changes.

II. PATH Statement of Business

PATH is the leader in global health innovation. An international nonprofit organization, we save lives and improve health, especially among women and children. We accelerate innovation across five platforms—vaccines, drugs, diagnostics, devices, and system and service innovations—that harness our entrepreneurial insight, scientific and public health expertise, and passion for health equity. By mobilizing partners around the world, we take innovation to scale, working alongside countries primarily in Africa and Asia to tackle their greatest health needs. Together, we deliver measurable results that disrupt the cycle of poor health. Learn more at www.path.org.

III. Purpose of RFQ

Purpose of the RFQ: **PATH seeks to obtain price of the products needed as in details below:**

A. Products: Bamboo tumbler

1. Capacity: 450ml
2. Body (inner): stainless steel
3. Body (outer): bamboo
4. Engrave “PrEP4U” text on the outer body

B. Quantity: 2,000 bottles

C. **Delivery:** The products will be delivered to project sites in Hanoi, in Ho Chi Minh City and Dong Nai).

D. Additional Requirement:

- New products in good quality.

- The tumbler retains heat well, firmly processed (make sure not to separate the bamboo and the inner body)
- All taxes and fees applicable should be included in the quotation.

IV. Proposal Requirements

Provide itemized costs for the products. Bids should include itemized costs for key elements of the scope of work, as follows:

- Cost of products
- Cost of sample products
- Any other associated costs
- Payment terms
- Warranty
- Delivery time

V. Instructions for Responding.

A. PATH contacts

Finance Contact: Ms. Loc Lan Huong, email: hloc@path.org

Procurement Contact: Ms. Nguyen Thuc Hang, email: htnguyen@path.org

B. Quotations due: 5:00PM, June 16, 2023 Hanoi time

Completed quotations should be submitted by email to the contacts listed above. The subject line of the email should read: RFQ 2023-STEPS-03 – Your Company Name.

C. Conclusion of process

Applicants will be notified of PATH's decision by **June 22, 2023**. The final award is subject to the terms and conditions included in this solicitation, as well as successful final negotiations of all applicable terms and conditions affecting this work.

VI. Terms and Conditions of the Solicitation

A. Notice of non-binding solicitation

PATH reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any proposal.

B. Confidentiality

All information provided by PATH as part of this solicitation must be treated as confidential. In the event that any information is inappropriately released, PATH will seek appropriate remedies as allowed. Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential, except as otherwise noted.

C. Conflict of interest disclosure

Suppliers bidding on PATH business must disclose, to the procurement contact listed in the RFP, any actual or potential conflicts of interest. Conflicts of interest could be present if; there is a personal relationship with a PATH staff member that constitutes a significant financial interest, board memberships, other employment, and ownership or rights in intellectual property that may be in conflict with the supplier's obligations to PATH. Suppliers and PATH are protected when actual or perceived conflicts of interest are disclosed. When necessary, PATH will create a management plan that provides mitigation of potential risks presented by the disclosed conflict of interest. All communications regarding this solicitation shall be directed to appropriate parties at PATH indicated in Section VIII. A. Contacting third parties involved in the project, the review panel, or any other party may be considered a conflict of interest and could result in disqualification of the proposal.

D. Acceptance

Acceptance of a proposal does not imply acceptance of its terms and conditions. PATH reserves the option to negotiate on the final terms and conditions. We additionally reserve the right to negotiate the substance of the finalists' proposals, as well as the option of accepting partial components of a proposal if appropriate.

E. Proposal Validity

Proposals submitted under this request shall be valid for 90 days from the date the proposal is due. The validity period shall be stated in the proposal submitted to PATH.