

EMPLOYMENT OPPORTUNITIES IN PUBLIC HEALTH

FHI 360 is an international non-governmental organization that, in Vietnam, promotes the health and well-being of the Vietnamese people, particularly vulnerable and marginalized populations. It works with the Vietnam Ministry of Health and other national bodies, as well as provincial and district-level health services to achieve project aims. FHI 360 is currently implementing programs to address HIV prevention, testing, and treatment; combatting trafficking in persons; COVID-19; tuberculosis case finding and treatment; anti-microbial resistance; health system strengthening; maternal and child health and nutrition; and diagnostic and laboratory services.

FHI 360 manages the Meeting Targets and Maintaining Epidemic Control (EpiC), a five-year project focused on HIV, COVID-19, and combatting trafficking in persons using funding from the United States Agency for International Development (USAID). EpiC is seeking a qualified and highly motivated Vietnamese candidate to serve as a **Project Specialist or Project Manager**, for EpiC's Global Health Security (GHS) portfolio based in **Ho Chi Minh City (HCMC) or Hanoi**. Final title and responsibilities will be based on skills and experience.

Main responsibilities:

Project Management (~70%)

- Design an assessment of human resources and health information systems in HCMC ahead of the potential design of a system to improve prevention, detection, and response to emerging health threats.
- Facilitate relationships and coordinate stakeholders including USAID and local government authorities.
- Build relationships with organizations with synergistic aims.
- Source and oversee technical consultants and coordinate existing technical staff.
- Ensure project deliverables are on-time and on-budget and lead reporting (written and oral) for GHS.
- Facilitate stakeholder meetings, interviews, and focus groups.
- Contribute to business development efforts.

Technical Oversight (~30%)

- Provide technical guidance to partners within established areas of technical expertise.
- Keep abreast of new developments and emerging issues that affect GHS via literature review, conference/meeting attendance, as well as participation and facilitation at workshops, and training events.
- Review implication of government policies related to GHS to the assessment and all GHS initiatives.
- Identify gaps in technical knowledge among existing staff and consultants and identify ways to fill gaps.
- Understand and leverage available tools, trainings, and human resources including existing staff, local experts, and FHI 360's global experts.
- Develop summary reports, manuscripts, presentations, and other knowledge products.
- Other duties as assigned.

Experience and abilities for the position:

- Bachelors' Degree or its international equivalent in project management, public health, medicine, health information systems, or related field. Advanced degree preferred.
- A minimum of 7+ years of relevant experience working on projects. 5+ experience in management or implementation of public health projects in Vietnam is an advantage.
- Exceptional skills with Microsoft Excel, Word, and PowerPoint.
- Technical expertise in animal health, human health/medicine, health information systems, etc.
- Experience with USAID or other international donor-funded projects.
- Well-developed written and oral communication skills in both Vietnamese and English.
- Ability to travel as necessary.

FHI 360 offers competitive compensation and excellent benefits.

Interested candidates are invited to visit FHI 360's career page at <https://www.fhi360.org/careers> and apply the position ONLINE by **July 16, 2023**. Selection and interviews may be conducted on a rolling basis and candidates are encouraged to apply as soon as possible.

Only shortlisted candidates will be contacted for interviews.