

VACANCY ANNOUNCEMENT

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: www.giz.de/vietnam.

The priority area “Environmental policy and sustainable use of natural resources“ is covered by the “GIZ Green Cluster“. The Green cluster currently comprises a total of five teams in the thematic areas of climate policy, coast and water, agriculture, biodiversity and forests as well as regional economic integration. The thematic area “biodiversity and forests“ includes the project “Upscaling of sustainable forest management and certification“ in Vietnam (SFM Project). The project is financed by the German Ministry for Economic Cooperation and Development (BMZ) through the German Climate and Technology Initiative (DKTI) with counter-part funds from the Vietnamese Government. It is jointly implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH and the Management Board of Forestry Projects (MBFP) under the Ministry of Agriculture and Rural Development (MARD).

The project’s overall objective is: “Progress has been made in the transition to sustainable, climate-friendly forest management.” The project is expected to achieve its objectives at the end of the project lifetime in September 2024 through the implementation of the three following outputs:

- Output 1: The legal and institutional prerequisites for the transition to sustainable and climate-friendly forest management are established
- Output 2: The capacities of relevant actors in the forestry sector for the transition to sustainable, climate-friendly forest management are strengthened.
- Output 3: Information and instruments for financing the transition to sustainable, climate-friendly forest management are available to relevant actors in the forestry sector

With a focus on output 1 and 2, the SFM Project requires a qualified local candidate for the position of

Project Officer for Forestry Capacity Building

Duty station: Hanoi, Viet Nam

Duration: Starting ASAP - 30.09.2024 with possible extension

Main responsibilities:

- Provide technical advice and on-the-job support to partnering forest companies, Protection Forest Management Boards (PFMBs), training institutions and other partners at provincial or central level in building capacity for the transition to sustainable forest management, operation of plantations in close cooperation with the service provider involved in the implementation of the project
- Design, preparation and implementation of workshops, seminars and other events in the relevant working area
- Ensures training design in a modern, interactive and attractive way using didactic and technical skills in the forestry sector
- Conceptualization, preparation and implementation of activities, events and trips related to capacity building but also beyond.
- Coordinates and contributes to the development of study designs, activity concept notes and ToR for external experts, quality assurance of deliverables related to the working area
- Ensures that activities are aligned with project objectives and principles as well as coherence among activities within other work packages

- Liaison and coordination with consultants, trainers, and target group in the area of responsibility
- Coordination of project activities (design and quality control of activities), including technical supervision and coordination of the contracting procedures for consultants in close cooperation with other service providers involved in the implementation of the project
- Contributes to monitoring and knowledge management for the working area
- Capitalizes on potentials to make positive contributions to gender equality in working area in close coordination with gender focal points.

Minimum requirements:

- University/Master's degree in forestry, natural resources management or related fields;
- 4 years of experience in the forestry or natural resource sector;
- 2 years of experience in international and technical development cooperation related to the forestry and capacity development;
- 2 years of experience in working with Government institutions related to the forestry and capacity development;
- Sound understanding of the Vietnamese context related to the forestry and capacity development
- Ability to work in a structured, self-organized way and working autonomously.
- Excellent written and verbal communication skills in Vietnamese and English
- Willingness to travel to project sites for work within Vietnam and possibly for short trips abroad, if necessary;
- Good digital literacy including knowledge of MS Office (Word, Excel, PowerPoint) and willingness to work with digital tools such as MS teams for day-to-day work
- Ability to work effectively as a team member, cooperatively and support other team members, show initiative when required
- Ability to manage multiple demands and prioritise tasks, trouble-shoot, and to meet short- and long-term deadlines
- Flexibility and willingness to perform other duties and work irregular hours when required
- Excellent interpersonal skills, including patience, diplomacy, willingness to listen and show respect for colleagues

GIZ is committed to create an appreciative work environment, irrespective of age, ethnic background and nationality, gender and gender identity, physical and mental abilities, religion and worldview, sexual orientation and social background. We ensure human resource processes live up to the diverse competencies and talents of all employees, as well as satisfy our performance expectations.

What we can offer to the successful candidates:

- **Good working environment**
- **Competitive compensation and benefit packages, including the additional health insurance and the 24-hours accident insurance.**
- **And good policy on training and development**
- **Policy on flexible working time**

Interested qualified candidates are invited to send the **GIZ Application Form** in English, copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam) before **18th October 2023**.

Note: Please state "**Application for the Project Officer for Forestry Capacity Building_SFM**" in the subject line or on the envelope. The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please visit our page GIZ Viet Nam – Career Opportunities at <https://www.giz.de/en/worldwide/109163.html> to download the GIZ Application Form.