

# EMPLOYMENT OPPORTUNITIES IN PUBLIC HEALTH



FHI 360 is an international non-governmental organization that, in Vietnam, promotes the health and well-being of the Vietnamese people, particularly vulnerable and marginalized populations. It works with the Vietnam Ministry of Health and other national bodies, as well as provincial and district-level health services to achieve project aims. FHI 360 is currently implementing programs to address HIV prevention, testing, and treatment, TB case finding and treatment, clinical research, COVID-19, anti-microbial resistance, health system strengthening, combatting trafficking in persons, non-communicable diseases, maternal and child health and nutrition, diagnostics, and laboratory services.

Alive and Thrive (A&T) is an initiative to save lives, prevent illness, and ensure healthy growth and development. In East Asia Pacific (EAP), A&T provides strategic technical assistance to governments and a network of local partners with focus on eight countries (Cambodia, Indonesia, Laos, Myanmar, Papua New Guinea, the Philippines, Thailand, and Viet Nam) to facilitate policy and system reforms aimed at increasing investment and creating an enabling environment for maternal, infant, and young child nutrition. A&T is seeking a qualified and motivated Vietnamese candidate to serve as a **Communications and Partnership Specialist**. The position is based in our office in **Hanoi**.

## **Main responsibilities:**

The **Communications and Partnership Specialist** is responsible for expanding A&T's professional network with the private sector and civil society alliance, promoting its services related to happy workforce and human milk banking, and enhancing its branding and best practices both internally and to the targeted public groups.

1. Technical assistance:
  - Provide technical assistance related to private sector and civil society partnership, workplace lactation and human milk banking in EAP regions and Viet Nam.
  - Provide input to ensure the uptake of A&T's policy, advocacy, behavior change communications and breastfeeding-friendly health system approaches, tools, and materials.
2. Network Development and Strategic Partnerships
  - Expand and nurture a robust network with like-minded organizations, experts, and professionals to support A&T's private sector services, behavior change initiatives and advocacy efforts, especially those related to the private sector.
  - Nurture and strengthen relationships with existing clients while proactively identifying and engaging potential customers interested in A&T's Happy Workforce and Human Milk Banking services.
3. Strategic Communications
  - Promote and reinforce A&T's branding for its major services designed for the private sector.
  - Facilitate internal communication initiatives to advocate for A&T's best practices in private sector engagement within the organization and with relevant stakeholders.
4. Evidence generation: Support the implementation of research and studies in collaboration with partners and contractors related to workplace lactation, Center of Excellence for Breastfeeding and Human Milk Banking.
5. Operations & Reporting:
  - Contribute to ensuring smooth operations of Alive & Thrive Southeast Asia Regional Office and activities in collaboration with the Regional Admin Associate and other team members.
  - Provide translation and interpretation support at meetings and of project documents.
  - Provide support in preparing contract package and processing payment for partners/ vendors.
  - Monitor and evaluate the effectiveness of communication and partnership activities, providing regular reports and insights for continuous improvement.

## **Experience and abilities for the position:**

- Bachelor's degree, preferably in Business development, Communication, Marketing, Public Relations, Public Health
- 3-5 years' experience in business development, communications, partnership development, or a related role is essential, preferably within the non-profit sector.

- Articulate, professional, and able to communicate in a clear, positive manner with team members and partners.
- Excellent communication, and organization skills are required. Must be able to read, write, and speak fluent Vietnamese and English.
- Ability to conduct awareness raising activities and training on breastfeeding for health staff and non-health staff is advantage.
- Prior work experience in a non-governmental organization (NGO), multilateral organization, government agency, health sector or private company.

**FHI 360 offers competitive compensation and excellent benefits.**

Interested candidates are invited to visit FHI 360's career page at <https://www.fhi360.org/careers> and apply for the position ONLINE by **October 26, 2023**. Selection and interviews will be conducted on a rolling basis and candidates are encouraged to apply as soon as possible.

*Only shortlisted candidates will be contacted for interviews.*