

Reaching The Furthest Behind Program

Supporting the vulnerable communities in Quang Tri, Hoa Binh and Ha Giang

Terms of References

Updating the Comprehensive School Safety Framework in Vietnam

1. Introduction

Plan International is an independent development and humanitarian organization that advances children's rights and equality for girls. Plan has over 80 years' experience and works in more than 75 countries across the world.

Plan International has been working in northern and central Vietnam since 1993. Our programming targets diverse young people, with a particular focus on adolescent girls, in both rural and urban areas and with the most marginalized communities, including ethnic minority and migrant groups.

We focus on three core areas of work: gender-responsive parenting to support early childhood care and development; preventing gender-based violence and promoting girls' leadership; and building girls' life and vocational skills. Our work supports marginalized children and youth, especially adolescent girls, to start life and grow up physically and mentally healthy and as adolescents so they are leading the way to shape their own future.

We strive for a just world, working together with children, young people, our supporters and partners.

2. Background of the consultancy

The Reaching The Furthest Behind program, after the 15-month pilot, continues to invest in Quang Tri, Hoa Binh and Ha Giang provinces over 2023 – 2028. Vulnerable population, including people with disabilities, remains the focus group of the program. Among program intervention areas, supporting education sector/workers/officers in program areas to roll out the safe school model and through which to increase the resilience of the students and education workers/officers under the negative impact of disaster and climate risk is one important intervention of the program in the next five years. This intervention is built on the decision of the Ministry of Education and Training (MoET) regarding the adoption of the Comprehensive School Safety Framework (CSSF) in disaster risk reduction model for implementation in Vietnam in January 2019.

The acceleration of the climate crisis and other emerging risks (e.g., COVID-19, new conflict dynamics, etc.) impacting education globally, the Global Alliance for Disaster Risk Reduction and Resilience in the Education Sector (GADRRRES) issued the [Comprehensive School Safety Framework for the period 2022-2030](#) (CSSF 2022-2030), with focus on child rights and resilience in the education sector in 2022. The CSSF 2022-2030 aims to better promote safety and resilience in the education sector using an all-hazards and all-risk approach, and builds momentum by bridging the nexus of development, humanitarian and peace-building work. It also supports policy-makers in the education sector, planners, school administrators, and their partners to promote child rights, sustainability, and resilience. The Ministry of Education and

Training (MOET) in Vietnam has planned to review and update the national 2019 Comprehensive School Safety Framework in DRR. The MoET's CSSF will be reviewed and revised by Plan International Vietnam (PIV) to align with the updated CSSF 2022-2030, before sharing with the other implementation partners for application in their respective areas. Results and lessons learnt through implementation of the framework throughout the project duration will be documented and used to support the ongoing review process of the MoET.

PIV wants to recruit a (team of) consultant(s) to review and revise the MOET's national CSSF to align with the newly launched CSSF by GADRRRES. This activity is to contribute to the Outcome 2 of the program: "The target communities in Hoa Binh, Quang Tri and Ha Giang province have increased resilience to natural disasters and climate".

3. Objective of the consultancy

The consultant(s) is expected to work closely with DRR &CA technical lead of PIV to

- Review existing national Comprehensive School Safety framework and its related materials (e.g. training manuals, tool kits) to identify areas for revision to align with the CSSF 2022-2030.
- Provide an updated package of training materials for comprehensive school safety implementation, including training manual, training slides, pre and post-test that are aligned with the CSSF 2022-2030, and taking into account the context of Vietnam and dimensions of gender equality and social inclusion (GESI).
- Mapping relevant MoET's regulations guiding the school safety models in relation to newly added hazards of the CSSF 2022 – 2030, including technological hazards, biological and health hazards, conflict and violent, everyday dangers and threats
- Mapping and identify relevant communication materials responding to the new elements of the CSSF 2022 – 2030, namely technological hazards, biological and health hazards, conflict and violent, everyday dangers and threats
- Review the Vietnamese translated version of the CSSF 2022 - 2030

4. Expected deliverables of the consultancy

All deliverables shall be in Vietnamese. These deliverables will be used by Plan, educational officers and teachers in targeted program areas.

- A revised, completed training package in Vietnamese, including training manual, training slides, pre and post-test for comprehensive school safety implementation, which is aligned with the CSSF2022-2030, and taking into account the context of Vietnam and dimensions of GESI for Plan International Vietnam to be used in program areas in Quang Tri, Hoa Binh and Ha Giang.
- A list of relevant MoET's regulations guiding the school safety models in relation to newly added hazards of the CSSF 2022 – 2030, including technological hazards, biological and health hazards, conflict and violent, everyday dangers and threats
- A collection of relevant communication materials in relation to newly added hazards of the CSSF 2022 – 2030, including technological hazards, biological and health hazards, conflict and violent, everyday dangers and threats
- A good Vietnamese version of the CSSF 2022-2030

5. Tentative schedule

Activities	Date	Working days	Deliverables
Mapping relevant MoET's regulations guiding the school safety models in relation to newly added hazards of the CSSF 2022 – 2030, including technological hazards, biological and health hazards, conflict and violent, everyday dangers and threats	The first week of December 2023	3	A list of relevant MoET's regulations guiding the school safety models in relation to newly added hazards of the CSSF 2022 – 2030, including technological hazards, biological and health hazards, conflict and violent, everyday dangers and threats
Update the current training package of CSSF (for schools)	The second week of December 2023	3	<p>The updated training packages , including:</p> <ul style="list-style-type: none"> • Pre-post tests • Training agenda • Slides • Handouts <p>Expectation: team could deliver as much as possible to deliver full content of the new CSSF. However, the scope can be narrowed down upon interest and competence of the team.</p>
Consultation with Plan technical lead for finalization	The third week of December 2023	3	Final revised training package
Provide guidance on M&E steps for SSF plan implementation of schools	The forth week December 2023	2	Guidance on SSF M&E
Mapping and identify relevant communication materials responding to the new elements of the CSSF 2022 – 2030, namely technological	The second week January 2024	3	A collection of relevant communication materials in relation to newly added hazards of the CSSF 2022 – 2030, including technological hazards, biological and health hazards,

hazards, biological and health hazards, conflict and violent, everyday dangers and threats The scope of collecting materials will focus on (1)those in the format of guidance/manual for teachers/students; (2) only from reliable sources i.e MoET/MOH/MOLISA + organisations working on/for children)			conflict and violent, everyday dangers and threats. This collection should be categorized upon targeted audience/location/type of hazards/age groups/purpose
Review the Vietnamese translated version of the CSSF 2022 - 2030	The third week January 2024	1	A good Vietnamese version of the CSSF 2022-2030 Note: Plan technical lead will review the translated version first and revise. Consultant then is expected to proofread to ensure a good version of Vietnamese CSSF 2022-2030
Total working days		15	

6. Requirement of the consultant(s)

It is open to have a consultant or a team of two consultants to conduct this work. The opportunity is open for those who:

- Have extensive experience in disaster risk reduction work, especially in comprehensive school safety, in accordance with the ASEAN common framework for comprehensive school safety and/or the Comprehensive School Framework by the Ministry of Education Education and Training issued in 2019.
- Have experience in demonstrating good training/coaching skills, preferably training of trainers (ToT) skills.
- Proficient in English and Vietnamese
- Have good knowledge of MS Word and MS Excel.
- Good report writing in English and presentation skills;
- Ability to meet required reporting dates

7. Activity budget:

- All cost will be charged into the Reaching The Further Behind Program with FAD # VNM100525.
- Budget line for this activity: Activity 2.1.10 "Contextualize and translation on the global CSSF into Vietnamese and updating the training materials on CSSF for rolling-out at school level".

8. Application:

Applicants should prepare and apply an application package by 17:00 on December 8th, 2023, via email to Plan International in Vietnam, at the email address: Van.PhamThiHong@plan-international.org

Only short-listed consultant(s) will be contacted for interview. Interviews will be conducted at the Plan International office in Hanoi or via online platforms if necessary.