

# VACANCY ANNOUNCEMENT

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy and 4) Sustainable Economic Development. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: [www.giz.de/viet-nam](http://www.giz.de/viet-nam).

The joint Vietnamese-German technical cooperation programme “Reform of Technical Vocational Education and Training in Viet Nam II” (TVET Programme) aims to better align TVET in Viet Nam to the changing world of work. It is funded by the German Ministry of Economic Cooperation and Development (BMZ) with counterpart funds from the Vietnamese Government. The implementing agencies are the GIZ and the Directorate of Vocational Education and Training (DVET) under the Ministry of Labour, Invalids and Social Affairs (MoLISA). In order to reach the project’s objective, three main outputs have to be achieved:

- Output 1: State actors, TVET staff, TVET institutes and the business sector are interconnected.
- Output 2: The regulatory framework of TVET is aligned to the requirements of the changing world of work
- Output 3: The concept of High-Quality TVET institutes is successfully implemented in selected TVET institutes.

Thereby, the TVET Programme contributes to the improvement of the supply of demand-orientated qualified workforce in Viet Nam. The TVET Programme is looking for qualified national candidate to fill the following position:

## **Program Officer in Wastewater Management in TVET Sector**

Duty station: Ho Chi Minh City, Viet Nam

(Possible for the location in Ha Noi or Hue City)

Duration: ASAP until 28. February 2025 with the possible extension until 2027

### **Main responsibilities:**

- Plan, coordinate and implement capacity building and activities to achieve the programme outcomes in the sector, including administrative and organizational tasks
- Advise several TVET colleges and business partners on recruitment of students and the implementation and further dissemination of the German-standard training programme in wastewater technology
- Coordinate organizational capacity building activities for selected TVET colleges in coordination with other team members
- Advise project partners, including the Department for Vocational Education and Training (DVET) as well as TVET colleges and the business sector on the operationalization of a Sector Skills Council in the wastewater and drainage sector
- Advise partners on networking with the business sector and the establishment of communities of practice
- Coordinate and organize interventions by external consultants, international advisors and partners, including administrative management of national and international contracts and quality assurance
- Support the acquisition of new commissions and cooperations with the business sector
- Support knowledge management, reporting and PR on results and lessons learned and independent research on innovative approaches in the sector

### **Minimum requirements:**

- Master's degree or comparable in the field of environmental studies, wastewater technology, engineering, economics, or similar
- Minimum of 02 years of professional working experience in technical and vocational training

- Minimum of 03 years of professional working with international development organizations
- Minimum of 03 years of professional experience in advisory processes of partners
- Excellent knowledge of the wastewater and drainage sector in Viet Nam
- Knowledge of the Vietnamese and international vocational training systems
- Strong organizational and logistical competence, administrative and event organization experience, with the ability to manage multiple tasks and deadlines
- Good networking skills
- Excellent interpersonal and communication skills, negotiation and advisory competencies, and ability to interact with all levels of staff as well as international and national partners in a professional manner
- Proficient in using Microsoft Office (Word, Excel, Outlook, Power Point) and other relevant software tools for project management
- A good team player who is willing to take on responsibility and work independently
- Highly motivated to work in a multicultural environment
- Willingness to travel abroad and to project sites across the country
- Language skills: proficient in English and Vietnamese
- German language skills are an additional advantage

**GIZ is committed to create an appreciative work environment, irrespective of age, ethnic background and nationality, gender and gender identity, physical and mental abilities, religion and worldview, sexual orientation and social background. We ensure human resource processes live up to the diverse competencies and talents of all employees, as well as satisfy our performance expectations.**

**What we can offer to the successful candidates:**

- **Good working environment**
- **Competitive compensation and benefit packages, including the additional health insurance and the 24-hours accident insurance.**
- **And good policy on training and development**
- **Policy on flexible working time**

Interested qualified candidates are invited to send the **GIZ Application Form** in English, copies of relevant certificates and references, either by email (to [hr-giz@giz.de](mailto:hr-giz@giz.de)) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam) before **23<sup>rd</sup> February 2024**.

**Note:** Please state “**Application for the Program Officer in Wastewater Management\_TVET**” in the subject line or on the envelope. The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please visit our page [Career Opportunities](#) to download [the GIZ Application Form](#) and further job opportunities. To process your application, we collect and process data from you. You may read [Our Data Privacy Notice](#), which provides further information on the data we store, and about your rights, before you continue with your application.

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