

INTERNSHIP OPPORTUNITY

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in four priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy; 4) Sustainable Economic Development. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: www.giz.de/viet-nam.

The NDC Transport Initiative for Asia (NDC TIA) is a joint project of seven organisations and will engage in China, India and Viet Nam. NDC TIA aims at promoting a comprehensive approach on decarbonising transport system through coherent policies and strategies, coordinated among ministries, civil society organisations and the private sector. In Viet Nam, the goals of the project are to support the Vietnamese partners on national and city level on enhancing transport mitigation ambition in its 2050 vision and NDC and improving the policy framework for low-carbon transport. This includes establishing a transparency system for the transport sector, and the development of more ambitious climate targets for the integration into Viet Nam's 2025 NDC. Furthermore, the project supports one pilot city to formulate mitigation strategies (e.g. electric-mobility pilot). At the national level, it helps to develop a regulatory framework (e.g. e-mobility, fuel economy). Please find details about the project at <https://www.changing-transport.org/project/ndc-tia>

The political partner in Vietnam is the Ministry of Transport (MOT), represented through its Department of Science, Technology and Environment (MOT/DOSTE).

The project is offering an internship opportunity with details below.

Technical Intern “NDC-Transport initiative for Asia”

Duty station: Office of the NDC TIA, Cau Giay District, Hanoi

Duration: 6 months, starting 01 March 2024

Main activities:

The Intern will learn and practice to perform the specific tasks by supporting the project team in the following activities:

- Assisting in the research work for the projects in the field of climate-friendly transport, GHG emission reduction model, and electric mobility
- Assisting in drafting reports, newsletters and briefings including policy and regulation
- Support to develop concepts and organise project's events (workshops, technical meetings, study tours, trainings etc.)
- By the global nature of the project, supporting the translation of technical/reference documents into English/Vietnamese and vice versa
- Supporting the production of projects' publications, including translated text proofreading, graphic designing and laying out in accordance with the corporate design regulations;
- Taking notes or taking photos, shooting video clips when required, etc. during the communication events
- Support of administrative tasks, such as filling, contract support, vouchers etc.

Requirements:

- Vietnamese citizen, who is currently undertaking or completed the bachelor/ postgraduate studies within the last six months (upon commencement of the internship)
- Strong ability to quickly analyse and summarise information in writing and presentation
- Creativity and willingness to think inside and outside the box
- Interest in sustainable transport and international cooperation
- Good communication skills
- Able to work under pressure and handle multiple tasks
- Excellent at spoken and written Vietnamese and English
- Confidence in usual office applications, such as MS Word, PowerPoint and Excel
- Available to work in Hanoi for a full-time position.

Apart from a monthly internship allowance, the successful candidate will enjoy a good learning environment and professional and dynamic working conditions.

Interested candidates are invited to send the latest curriculum vitae, cover letter (up to 400 words) in English and copies of relevant certificates and references by email to hang.nguyenthanh@giz.de not later than **19th February 2024**.

Note: Please state “**Application for Internship – NDC-TIA project**” in the subject line. Only short-listed candidates will be contacted after the deadline. Telephone contact is not encouraged.

Please visit our page at <https://www.giz.de/en/worldwide/109163.html> for more internship and job opportunities.

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