

VACANCY ANNOUNCEMENT

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy and 4) Sustainable Economic Development. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: www.giz.de/viet-nam.

The project “3RproMar” (Reduce, Reuse, Recycle to Protect the Marine Environment and Coral Reefs) supports the ASEAN member states in the improvement of implementation capacities for reducing land-based waste leakage to protect the seas. The project outcome includes four output areas. First, regional cooperation and knowledge management among the ASEAN working groups will be enhanced. The second area of activity focuses on the development of national measures for waste leakage reduction within the focal ASEAN member states (Indonesia, Philippines, Viet Nam and Cambodia) as well as their transmission to strategies on a local level. The third area of activity focuses on involving the private sector to develop approaches for waste leakage reduction along the value chain. The pilot project along the value chain from sustainable consumption to enhanced waste collection and recycling will be implemented in a fourth area of activity in the Mekong Delta.

The project “AMUSE” (ASEAN Municipal Solid Waste Management) is an initiative to improve environmental quality in small and medium-sized tourist cities in the ASEAN region. The AMUSE project applies a holistic, multi-level, and multi-stakeholder approach working with the ASEAN Secretariat (ASEC) at the regional level, and with national and local governments in the country components. The project collaborates with stakeholders in the tourism industry on matters regarding waste prevention, treatment, and recycling, also involving relevant public, private, and civil society actors. In Vietnam, activities include the implementation of pilot activities in Da Lat where a transition to sustainable waste management, and a more circular (tourism) economy under the integration of responsible ministries, tourism associations and local actors will be supported.

For support in the implementation of the pilot projects, the 3RproMar/AMUSE project is looking for a qualified local candidate for the position of:

Junior Project Officer “3RproMar” & “AMUSE”

Duty station: Ha Noi, Vietnam

Duration: 1st May 2024 until 30th June 2025

The Junior Project Officer will support the project with technical knowledge and will be responsible for contributing towards the achievement of the program’s contractual targets in Vietnam. He/she will do everything possible to ensure that the country-specific program targets are met.

Main tasks:

- Assist with general project implementation, coordination of project activities, and monitoring and evaluation, communication, and documentation
- Support the mobilization of stakeholders (public, private, civil society, informal sector)
- Support to formulate terms of reference and monitoring results of external consultants for selected research studies, workshops and/or training events
- Support the design, preparation, and organization of country-specific and regional events/workshops/roundtables/high-level events and other activities on waste prevention, reduction and management, sustainable (plastics) value chains and sustainable tourism
- Support in preparing appropriate input, and confirmation of data for various project reports including annual reports and contributes to the other reports required by GIZ Head Office

- Document the entire process in the project to become a knowledge product and support knowledge transfer
- Draft reports and presentation documents
- Perform other duties and tasks at the request of the project leader
- Support background research within the project context.

Minimum requirements

- University degree in the fields of environmental science, sustainable development, waste management, marine protection, tourism development, or a related field
- Experience in organizing and facilitating trainings and workshops; proven experience in network management
- Experience in writing reports and making presentations related to environment, tourism and development issues
- Multicultural experience in working and learning
- Detail-oriented, result-oriented and willing to travel to remote areas
- Good knowledge of relevant stakeholders in the sector is required, knowledge of the international framework and good practices on the topic is an asset
- Knowledge and experience in waste recycling, extended producer responsibility, circular economy and environmental issues of the Mekong Delta and Central Highland will be an asset
- Excellent spoken and written Vietnamese, complete fluency in English (spoken and written)
- Experience in communication campaigns and in designing environmental messages and activities; knowledge of local information distribution channels (TV, radio, papers, websites, social media, etc.) would be beneficial
- Willingness to travel frequently to project areas
- Experience with GIZ is a plus.

GIZ is committed to create an appreciative work environment, irrespective of age, ethnic background and nationality, gender and gender identity, physical and mental abilities, religion and worldview, sexual orientation and social background. We ensure human resource processes live up to the diverse competencies and talents of all employees, as well as satisfy our performance expectations.

What we can offer to the successful candidates:

- **Good working environment**
- **Competitive compensation and benefit packages, including the additional health insurance and the 24-hours accident insurance.**
- **And good policy on training and development**
- **Policy on flexible working time**

Interested qualified candidates are invited to send the **GIZ Application Form** in English, copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam) before **25th March 2024**.

Note: Please state “**Application for the Junior Project Officer “3RproMar_AMUSE”** in the subject line or on the envelope. The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please visit our page [Career Opportunities](#) to download [the GIZ Application Form](#) and further job opportunities. To process your application, we collect and process data from you. You may read [Our Data Privacy Notice](#), which provides further information on the data we store, and about your rights, before you continue with your application.

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