

VACANCY ANNOUNCEMENT

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in four priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy; 4) Sustainable Economic Development. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: www.giz.de/viet-nam.

The priority area environmental policy and sustainable use of natural resources is covered by the “GIZ Green Cluster”. The Green cluster currently comprises a total of four teams in the thematic areas of climate policy, coast and water, agriculture, biodiversity and forests. The thematic area “biodiversity and forests” includes the project “Upscaling of sustainable forest management” in Vietnam (SFM Project). The project is financed by the German Ministry for Economic Cooperation and Development (BMZ) through the German Climate and Technology Initiative (DKTI) with counter-part funds from the Vietnamese Government. It is jointly implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH and the Management Board of Forestry Projects (MBFP) under the Ministry of Agriculture and Rural Development (MARD).

The project's overall objective is: “Progress has been made in the transition to sustainable, climate-friendly forest management.” The project is expected to achieve its objectives at the end of the project lifetime in September 2024 through the implementation of the three following outputs:

- Output 1: The legal and institutional prerequisites for the transition to sustainable and climate-friendly forest management are established.
- Output 2: The capacities of relevant actors in the forestry sector for the transition to sustainable, climate-friendly forest management are strengthened.
- Output 3: Information and instruments for financing the transition to sustainable, climate-friendly forest management are available to relevant actors in the forestry sector.

With a focus on output 2 and 3, the SFM Project requires a qualified local candidate for the position of

Project Officer for Sustainable Forest Management

Duty station: Ha Noi

Duration: Starting from ASAP to 30 June 2025 with option for extension

Main tasks:

- Provide technical advice and on-the-job support to partnering forest companies, Protection Forest Management Boards (PFMBs), training institutions and other partners at provincial or central level in sustainable forest management including **operation of timber plantations, timber value chains, forest and climate finance, forest carbon, wind risks and pests in plantations, forest and biodiversity protection** in close cooperation with the service provider involved in the implementation of the project
- Supports the digitalization of training modules in close exchange with forest training institutes and other service providers for capacity development for sustainable forest management
- Conceptualization, preparation and implementation of activities, studies, events and trips including drafting and presenting concept notes, writing ToR for external experts, quality assurance of deliverables, and stakeholder liaison.
- Design, preparation and implementation of workshops, seminars and other events including participant management

- Ensures that activities are aligned with project objectives and principles as well as coherence among activities within other work packages
- Liaison and coordination with partners, consultants, and target group in the area of responsibility
- Coordination of project activities (design and quality control of activities), including technical supervision and coordination of the contracting procedures for consultants in close cooperation with other service providers involved in the implementation of the project
- Conducts structured and regular monitoring in their working area, contributes to overall reporting and knowledge management
- Compiles, reviews and enhances project reports and products for distribution and publication
- Capitalizes on potentials to make positive contributions to gender equality in working area in close coordination with gender focal points.
- Prepares materials in English and Vietnamese and supports with translations and interpretation as required
- Performs other duties and tasks at the request of management

Minimum requirements:

- Master's degree in forestry, environmental economics, natural resources management, sustainable development, environmental studies or similar
- 4 years of experience in the forestry, environmental economics, or natural resource sector;
- 2 years of experience in international and technical development cooperation related to sustainable forest management;
- 2 years of experience in working with Government institutions related to sustainable forest management;
- Sound understanding of the Vietnamese context related to sustainable forest management
- Ability to work in a structured, self-organized way and working autonomously.
- Excellent written and verbal communication skills in Vietnamese and English
- Willingness to travel to project sites for work within Vietnam and possibly for short trips abroad, if necessary;
- Good digital literacy including knowledge of MS Office (Word, Excel, PowerPoint) and willingness to work with digital tools such as MS teams for day-to-day work. Understanding of e-learning platforms such as Moodle and modelling approaches is an advantage
- Ability to work effectively as a team member, cooperatively and support other team members, show initiative when required
- Ability to manage multiple demands and prioritise tasks, trouble-shoot, and to meet short- and long-term deadlines
- Flexibility and willingness to perform other duties and work irregular hours when required
- Excellent interpersonal skills, including patience, diplomacy, willingness to listen and show respect for colleagues

GIZ is committed to create an appreciative work environment, irrespective of age, ethnic background and nationality, gender and gender identity, physical and mental abilities, religion and worldview, sexual orientation, and social background. We ensure human resource processes live up to the diverse competencies and talents of all employees, as well as satisfy our performance expectations.

What we can offer to the successful candidates:

- **Good working environment**

- **Competitive compensation and benefit packages such as contribution of all compulsory insurances, providing with the additional health care, the annual health check-up and the 24-hours accident insurance.**
- **Covering all travel expenses with travel allowances when traveling on business**
- **And good policy on training and development**
- **And policy on flexible working time**

Interested qualified candidates are invited to send the **GIZ Application Form** in English, copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam) before **29th April 2024**.

Note: Please state “**Application for the Project Officer for Sustainable Forest Management – SFM**” in the subject line or on the envelope. The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please visit our page [Career Opportunities](#) to download [the GIZ Application Form](#) and further job opportunities. To process your application, we collect and process data from you. You may read [Our Data Privacy Notice](#), which provides further information on the data we store, and about your rights, before you continue with your application.

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