

**Position:** **Local Consultant - Promoting the Quality of Medicines (PQM) Program - in Vietnam**

**Job Summary:** The Promoting the Quality of Medicines (PQM) Program helps to ensure the quality, efficacy, and safety of medicines worldwide with funding from USAID. With global headquarters in Maryland, USA, PQM is implemented by the United States Pharmacopeia, an internationally recognized leader in setting standards for medicine quality. PQM is seeking a local consultant to assist the PQM Regional Manager and Coordinator in coordinating, implementing and providing timely updates on all PQM projects activities (Methadone local production, Opportunistic Infection product quality, and Medicines Quality Monitoring for anti-malarial, selected essential antibiotics, and anti-TB medicines) in the approved work plans by the USAID Vietnam Mission.

**Minimum Qualifications:** Pharmacist, PharmD, MPH, or Master's degree in Chemistry or related subject; PhD preferred. Minimum five years of experience in the pharmaceutical and/or healthcare field. Must be fluent in English and Vietnamese. Experience working with the Ministry of Health, the Drug Administration of Vietnam, and international organizations highly desired.

Extensive knowledge and experience in regulatory affairs in pharmaceuticals and common technical documents in line with national and international requirements. Evidence of experience in pharmaceutical manufacturing, quality assurance and control; including GMP inspections for regulatory compliance, preparation of dossier for product registration, or quality management environment. Good knowledge of GMP/GLP and its applications in various lab settings.

**Major Duties & Responsibilities:**

1. Works closely with PQM Project Coordinator for South-East Asia and GMP specialists under the guidance of the Manager for Asia to coordinate the implementation and provide technical assistance to national and local partners in Vietnam.
2. Develops relationships with the USAID mission and other partners in the country.
3. Provides new ideas and technically sound guidance to develop, implement, monitor and evaluate work plan activities.
4. Represents USP PQM as required in scientific and technical meetings in the country.
5. Participates in sessions on medicines quality assurance at regional and national technical meetings, as necessary.
6. Provides inputs to the development of work plans and prepares reports as necessary.
7. Prepares and report updates and progress to PQM HQ on a regular basis, as necessary.
8. Be readily available to update the USAID Vietnam Mission and USP PQM Project Coordinator and Regional Manager as needed.
9. Performs other related duties, as assigned.

**Principal Working Relationships:** USP: PQM staff and consultants; USAID, WHO, DAV, VAAC and NIDQC, NIMPE, and provincial health authorities.

**Starting date:** August, 2011

**Further enquiries:** Contact Dr. Souly Phanouvong at [SXP@usp.org](mailto:SXP@usp.org) Tel. +1 301 816 8582; Fax: +1 301 816 8374