

Vacancy Announcement

Communication Officer

Only nationals or permanent residents of the country of the duty station are considered eligible.

Female candidates are encouraged to apply.

Project “Accelerating energy efficiency in larger industries through energy management systems, systems optimization and the promotion and adoption of energy efficiency in small and medium-sized enterprises (IEEP) – SAP ID 190311”

The United Nations Industrial Development Organization (UNIDO) is implementing the project entitled “*Accelerating energy efficiency in larger industries through energy management systems, system optimization and the promotion and adoption of energy efficiency in small and medium-sized enterprises*” (hereafter **IEEP**) in cooperation with the Ministry of Industry and Trade (**MOIT**) of Vietnam. The IEEP is funded under Financing Agreement no. ACA/2021/040-898 “EU-Viet Nam Sustainable Energy Transition Programme” (**SETP**) as a complementary support measure. The IEEP duration is five (5) years from 2023 to 2027. The IEEP is designed with three substantive components that address the current market barriers to the promotion and stimulation of market demand and increase the adoption of energy efficiency practices by industry for greater energy performance, reduced carbon footprint, and enhanced productivity and competitiveness.

The Project will support the MOIT and relevant government agencies in developing and issuing regulations and guidelines on energy audits and on energy efficiency (EE) and low/no carbon technologies for industries as well as developing an incentive scheme on EE promotion among SMEs and converting some ISOs related to ISO 50001 into national standards. It also aims at enhancing the awareness and technical capacity of key stakeholders on management system (EnMS) and energy system optimization (ESO) and providing technical assistance in the implementation of EnMS and SO solutions.

Capacity building and implementation support is provided to improve **EnMS** and **EE**. Seven industrial energy systems (*steam, compressed air, chillers, refrigeration, pumping, process heat, and motor systems*) and associated energy efficient technologies/equipment will be targeted by IEEP. These represent the highest energy consumption and operational costs within industrial energy systems, and therefore present the largest potential for energy savings. IEEP will target a broad base of 10 industrial sectors (*seafood, food-processing, textiles and garment, rubber, pulp and paper, cement, metallurgy and steel, chemicals and fertilizers, plastics and beverages*).

The primary target beneficiaries are large enterprises; more specifically the Designated Industrial Enterprises (DEUs) that are the key energy consuming enterprises as well as Small and Medium-sized Enterprises (SMEs) operating in the 10 sectors targeted by the project. IEEP focuses on awareness raising and building the capacity of the following key stakeholders: Local/central government agencies, equipment manufacturers/suppliers, engineers, relevant industrial associations, Energy Conservation Centres (ECCs), Energy Service Companies (ESCOs), national experts/consultants including energy audit experts, and financial institutions with special attention to participation of women and women-led enterprises.

Furthermore, the project will stimulate a market for EE products and services by working with industry to build awareness and implement EE practices to increase demand. Trained energy managers and other local experts will form a critical mass of expertise and networks to support the replication and scale up of these activities in other DEUs and SMEs and industrial enterprises across the country. The increased availability of national experts will create new opportunities for companies such as ECCs or ESCOs to provide EE services. This will have a multiplier effect on the offer of economical and efficient energy use solutions to industries.

The project is therefore envisioned to provide long-term development gains and benefits for Viet Nam including significant energy savings, reduced environmental and climate change impacts, enhanced energy security, capacity building of the government counterparts and empowerment of the project beneficiaries. The project will thereby directly contribute to the achievement of the targets and overarching objective outlined in VNEEP 3.

To learn more about UNIDO, please visit [UNIDO website](#).

To learn more about the project “Accelerating energy efficiency in larger industries through energy management systems, system optimization and the promotion and adoption of energy efficiency in small and medium-sized enterprises” (SAP: 190311), please read [here](#).

UNIDO is looking for a qualified individual consultant for the post of communication officer. The major role of the Communication Officer is to assist National Project Manager (NPM) to effectively formulate and implement all project activities related to information, communication and awareness specified under different components of the Project. S/he is accountable to NPM for the completion of assigned project activities to an appropriate quality, in a timescale and budget specified in the approved workplan of the project. The Communication Officer reports to and takes direction from the NPM. The contract duration is 90 working days over the period of 6 months (with the possibility of extension).

For more detail information about the position duties and tasks Please access below link:

<https://careers.unido.org/job/Hanoi-Communication-Officer/1139744055/> .

MINIMUM ORGANIZATIONAL REQUIREMENTS

Education: Advanced university degree (Master’s or equivalent) in engineering, sciences, economics, business administration, international relations or other relevant discipline with specialization in social sciences, public administration, communications or engineering is **required**.

Technical and Functional Experience:

- At least three (3) years of work experience in information, awareness and communication programs, preferably in the energy sector and energy efficiency is **required**.
- Proven track record in project management such as in meeting deadlines, timely submission of acceptable deliverables, etc. is **required**.

- Good appreciation of and strong links with government agencies, local government agencies, NGOs, mass organizations, academic and professional organizations involved in the energy efficiency area is **required**.
- Experience and proficiency in using Microsoft Office (Outlook, Word, Excel and PowerPoint), internet is **required**.
- Good interpersonal skills are **required**.

Languages: Fully proficiency in Vietnamese and fluency in written and spoken English is **required**.

All applications must be submitted online through the Online Recruitment System before 02-Jan-2025, 11:59 PM (Vienna, Austria time). Correspondence will be undertaken only with candidates who are being considered at an advanced phase of the selection process. Selected candidate(s) may be required to disclose to the Director General the nature and scope of financial and other personal interests and assets in respect of themselves, their spouses and dependents, under the procedures established by the Director General.

Visit the UNIDO website for details on how to apply:

<https://careers.unido.org/job/Hanoi-Communication-Officer/1139744055/>

NOTE: The Director General retains the discretion to make an appointment to this post at a lower level.

Notice to applicants:

UNIDO does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. If you have received a solicitation for the payment of a fee, please disregard it. Vacant positions within UNIDO are advertised on the official UNIDO website. Should you have any questions concerning persons or companies claiming to be recruiting on behalf of UNIDO and requesting payment of a fee, please contact: recruitment@unido.org