



TERMS OF REFERENCE

CONSULTANCY FOR LIVELIHOOD RECOVERY ASSESSMENT

after Typhoon Yagi in Lao Cai and Yen Bai provinces

1. BACKGROUND

Oxfam is a global movement of people who are fighting inequality to end poverty and injustice. Oxfam confederation currently has 21 member organizations working in 79 countries. We share a vision of a just and sustainable world. A world where people and the planet are at the center of our economy. Where women and girls live free from violence and discrimination. Where the climate crisis is contained. And where governance systems are inclusive and allow for those in power to be held to account.

Oxfam in Vietnam believes that a reduction in poverty, injustice, and inequality will occur through the interaction between active citizens, accountable states and responsible private sector, and that it is fundamental to Vietnam's development. Oxfam in Vietnam contributes to a shift from the current growth-based development model to a Human Economy that cares about People and the Planet.

All our work is led by our core [values](#): Empowerment, Accountability, Inclusiveness, Courage, Solidarity and Equality.

On 7 September 2024, super typhoon Yagi struck Viet Nam as the strongest storm in the region in decades. The powerful storm also resulted in accumulated heavy rains, affecting millions of women, men, and children across 26 Northern provinces with large-scale flooding, devastating landslides, and critical flash floods¹. These events appear to be increasing in number and severity adding complexities to climate vulnerability and overwhelming local capacities to respond. Lao Cai and Yen Bai provinces are among the hardest hit provinces and declared a state of emergency due to natural disaster on 9th Sept 2024. The Ministry of Agriculture and Rural Development appealed to the international community to support relief and recovery efforts, with UN agencies, national and international NGOs. Oxfam was contacted on 9th September for emergency assistance as the situation exceeded national response capacity.

Oxfam's response is implemented with local partners – the provincial chapters of the Red Cross in Yen Bai and Lao Cai provinces to effectively respond to unmet humanitarian needs and gaps that are excluded in the government's immediate assistance packages. Partners will be responsible for implementation of activities with Oxfam providing coordination (within the project and with external actors including government and other international organisations), technical support and contract management including reporting and compliance. This is consistent with Oxfam's global approach to localisation in both humanitarian and development programs. Oxfam in Vietnam has established **humanitarian partnership with the provincial Red Cross in Yen Bai and Lao Cai provinces**, plus an in-house Emergency Response team that covers a wide range of expertise across humanitarian areas (Livelihoods, WASH, Emergency Food Security and Livelihoods - EFSL, Gender and protection).

The intervention will focus on three key areas - **Emergency Food Security and Livelihoods (EFSL); Water, Sanitation and Hygiene (WASH), and Gender and Protection** with two phases. Phase one (3

¹ Reports from Vietnam Dykes and Disaster Management Authority (VDDMA) for damages and casualties: <https://phongchongthientai.mard.gov.vn/Pages/bao-cao-nhanh-cong-tac-truc-ban-pctt-ngay-14-9-2024.aspx>

months) will focus on immediate relief; and Phase two will focus on long term recovery (12 months after the event).

Oxfam is recruiting one team of consultants to work with the project partners and produce 01 in-depth assessment on livelihood recovery for the project in Lao Cai and Yen Bai provinces.

2. PURPOSE OF THE ASSESSMENT

To conduct a field livelihood assessment in typhoon affected areas of Lao Cai and Yen Bai provinces in order to get in-depth information about recovery needs of the affected communities and identify the most appropriate livelihoods recovery interventions following participatory methodologies and multi-level/holistic approach.

3. EXPECTED OUTPUT

Livelihoods of the affected communities were severely affected by typhoon Yagi. An integrated EFSL assessment is necessary in order to get in-depth information to take further actions for agreeing livelihood recovery phase and designing proposal.

The consultant team will conduct a field in-depth assessment and produce province-specific detailed livelihood assessment report for developing livelihood recovery interventions appropriate to local context in Lao Cai and Yen Bai provinces.

4. SCOPE OF WORK

a. Specific tasks

- The consultant team is required to develop the proposal according to the TOR
- Design livelihood assessment methodology, framework and techniques
- Provide training for assessment team
- Provide coaching the assessment team to collect information and data analysis.
- Validations of preliminary findings and report writing
- To be responsible for final results.
- The consultant team is responsible for quality control throughout the assessment process.

b. Assessment site(s):

The field assessment will take place in 9 selected communes in 4 targeted districts of Lao Cai province (Bac Ha and Bao Yen district) and Yen Bai province (Tran Yen district and Yen Bai city).

Besides, the consultant will work with Oxfam's humanitarian team, and provincial Red Cross project teams to understand the project's interventions and workplan, and how the livelihood assessment contributes to the project's objectives.

5. DELIVERABLES:

A detailed, **in-depth livelihood assessment report** specifically for each province of Lao Cai and Yen Bai will be delivered by the consultant team covering the key areas of:

- 5.1 Analysis of the changing context of typhoon since the last Oxfam assessment and planning
- Assess in depth the damage to livelihoods of farmers in targeted communes and districts in Lao Cai and Yen Bai provinces and how they have coped with it.
 - Assess the assistance already provided and planned by the government and other stakeholders to help farmers rebuild their livelihoods and the impact of such assistance.
 - Assess the needs and gaps by the poor, near-poor affected farmers in rebuilding livelihoods.
 - Analysis of market situation for feasible cash-based interventions.

5.2 Livelihood recovery intervention planning:

- Verify and/or adjust, if necessary, the interventions identified in the project proposal in accordance with above analysis and people’s needs.
- Analyze cost-benefit of possible interventions
- Design appropriate interventions to meet the identified needs, with specific data and processes in a gender responsive manner (what activity, where, when, who, how much).
- Risk identification and risk mitigation measures.

All information in the livelihood assessment report needs to incorporate consent, cultural appropriate, and responsive to gender-specific needs, and disability inclusion. Oxfam owns the copyright and has editorial control over the content, data, and report produced.

6. TIMELINE

| TASK | TIME |
|---|---------------|
| Work with Oxfam’s teams | W4 Feb, 2025 |
| Develop a workplan, and a detailed field livelihood assessment plan | W4 Feb, 2025 |
| Conducting assessment at the grassroots level (9 communes in 4 districts), meeting local stakeholders, and communities. | Mar, 2025 |
| Compilation of field information and report writing | March 2025 |
| Submission of final reports in English and in Vietnamese (one report for Lao Cai, one for Yen Bai) | W1 April 2025 |

7. CONSULTANT QUALIFICATION REQUIREMENT

- Proven track record in agriculture, natural resources management, particularly in conducting livelihood needs assessment in the aftermath of natural disasters.
- Demonstrated ability to apply participatory approaches to analyze livelihood recovery needs and gaps, coping strategies to mitigate the impact of disasters and shock, to protect their livelihoods or to restore their access to essential assets.
- Proven ability to collaborate effectively with diverse stakeholders.
- Capacity to establish rapport within community contexts and work collaboratively with project leaders, beneficiaries, and related stakeholders.
- Consultants must follow Oxfam’s Safeguarding policy and other policies required for them.

How to Apply: The Proposal and documents [could be written in English or Vietnamese](#) and should submit by email to HR.Vietnam@oxfam.org with the subject entitled: **“YAGI Livelihood Assessment_NAME”**

The closing date for application: 25 Feb, 2025

We regret that only those candidates selected for an interview will be contacted.

Our commitment to safeguarding

Oxfam is committed to preventing any type of unwanted behavior at work including sexual harassment, exploitation and abuse, lack of integrity and financial misconduct; and committed to promoting the welfare of children, young people and adults. Oxfam expects all staff and volunteers to share this commitment through our code of conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us..