**Bidding process – UNICEF Viet Nam LTA for the provision of video production services**

**Financial proposal – Price Schedules**

Name of the company:

Date of submission:

Validity period of the prices:

**Price Schedules:**

|  |  |
| --- | --- |
|  | **Rate (VND)** |
| Daily fee for filming in remote areas  |  |
| Daily fee for filming in Hanoi |  |
| Daily fee for filming in Ho Chi Minh City |  |
| Daily fee for filming in Da Nang |  |
| Daily fee for the production of animated videos |  |
| Daily fee for live-streaming support for UNICEF events |  |
| Daily fee for scriptwriting and storyboarding |  |
| Daily fee for the production of a 30-second video without subtitles |  |
| Daily fee for the production of a 2-3-minute video without subtitles |  |
| Daily fee for the production of a 5-10-minute video without subtitles |  |
| Daily fee for post-production –might include subtitling, translation, motion graphics and accessibility features (e.g., sign language interpretation, closed captions) |  |
|  |  |

***Notes:***

***-Travel costs shall be quoted case by case and subject to the EU-UN cost norms/UNICEF practices. These costs shall be agreed prior to contract preparation.***

***- Daily fees must be all-inclusive of associated costs i.e. communications, IT infrastructure, supplies, and other forms of “contingencies”, “overhead”, “indirect costs”, or “administrative expenses”.***

Given that UNICEF’s funding is entirely provided by volunteer donations from individuals, companies, foundations and governments, bidders are invited to also contribute by providing pro-bono support to some of the services described in section III of the ToR.

 Signature and Stamp by:

Name and Title: ………………………………………………

Date: ……………………………………………………